Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
May 17, 2017
Minutes

Location: via GoToMeeting, https://global.gotomeeting.com/join/200349149

I. Call to Order/Attendance: The meeting was called to order at 11:16 a.m. Those in attendance were as follows:

1. Erik Updyke* L.A. County DPW eupdyke@dpw.lacounty.gov
2. Catherine Dungca* City of San Diego cdungca@sandiego.gov
3. David Yanez City of San Diego dyanez@mwdh2o.com
4. Dan Phelps* Gill & Baldwin, P.C. dan@phelpssw.com
5. Chris Kubasek Orange County PW chris.kubasek@ocpw.ocgov.com
*via Go To Meeting

II. Approval of Minutes of Previous Meeting: Minutes of the April 11 2017 meeting were approved as written.

III. Old Business:

1. Style Guide-Update
   • Not discussed.

2. Special Provisions Guide-Update
   • Not discussed.

3. ESS Review Checklist
   • Not discussed.

4. Change No. 248S
   • Not discussed.

5. Change No. 277GP – Part 1 Update/Restructuring
   • The comment matrix prepared by General Provisions, and Erik’s comments were discussed.
   • The current 6-8, Completion, Acceptance, and Warranty, will be moved to Section 3, Control of the Work, to be consistent with the structure of the Caltrans standard specifications.
The current Section 5, Utilities, will be moved into the new Part 4 as part of Change No. 281E. Erik will withdraw 281E and resubmit after revision.

The current 7-12, Advertising, will be moved into Section 3, Control of the Work, and be re-titled “Contract Information Signs.”

Dan noted there were changes to provisions in addition to restructuring.

Inclusion of a specified amount for liquidated damages was discussed.

General Provisions will focus on the other changes at their next meeting.

6. Part 1 Terms and Definitions: General Provisions Analysis

- Not discussed.

7. Change No. 282S

- Approved by Surface at their meeting yesterday.
- Several typos found.
- Provisions pertaining to equipment will be consolidated.
- Chris to send Erik a version which reflects the above.

IV. New Business:

1. Change No. 280S

- Not discussed.

2. Change No. 246S

- Not discussed.

V. Other: None.

VI. Next Meeting: June 14, 2017 at 11:00 a.m. via GoToMeeting.

VII. Adjournment: 12:08 p.m.