

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
May 17, 2017
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

I. Call to Order/Attendance: *The meeting was called to order at 11:16 a.m. Those in attendance were as follows:*

1. Erik Updyke*	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Catherine Dungca*	City of San Diego	cdungca@saniego.gov
3. David Yanez	City of San Diego	dyanez@mwdh2o.com
4. Dan Phelps*	Gill & Baldwin, P.C.	dan@phelpssw.com
5. Chris Kubasek	Orange County PW	chris.kubasek@ocpw.ocgov.com

*via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the April 11 2017 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update

- *Not discussed.*

2. Special Provisions Guide-Update

- *Not discussed.*

3. ESS Review Checklist

- *Not discussed.*

4. Change No. 248S

- *Not discussed.*

5. Change No. 277GP – Part 1 Update/Restructuring

- *The comment matrix prepared by General Provisions, and Erik's comments were discussed.*
- *The current 6-8, Completion, Acceptance, and Warranty, will be moved to Section 3, Control of the Work, to be consistent with the structure of the Caltrans standard specifications.*

- *The current Section 5, Utilities, will be moved into the new Part 4 as part of Change No. 281E. Erik will withdraw 281E and resubmit after revision.*
- *The current 7-12, Advertising, will be moved into Section 3, Control of the Work, and be re-titled "Contract Information Signs."*
- *Dan noted there were changes to provisions in addition to restructuring.*
- *Inclusion of a specified amount for liquidated damages was discussed.*
- *General Provisions will focus on the other changes at their next meeting.*

6. Part 1 Terms and Definitions: General Provisions Analysis

- *Not discussed.*

7. Change No. 282S

- *Approved by Surface at their meeting yesterday.*
- *Several typos found.*
- *Provisions pertaining to equipment will be consolidated.*
- *Chris to send Erik a version which reflects the above.*

IV. New Business:

1. Change No. 280S

- *Not discussed.*

2. Change No. 246S

- *Not discussed.*

V. Other: *None.*

VI. Next Meeting: *June 14, 2017 at 11:00 a.m. via GoToMeeting.*

VII. Adjournment: *12:08 p.m.*