

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
June 14, 2017
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

I. Call to Order/Attendance: *The meeting was called to order at 11:02 a.m. Those in attendance were as follows:*

1. Erik Updyke*	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Catherine Dungca*	City of San Diego	cdungca@saniego.gov
3. David Yanez	City of San Diego	dyanez@mwdh2o.com
4. Dan Phelps*	Gill & Baldwin, P.C.	dan@phelpssw.com
5. Chris Kubasek	Orange County PW	chris.kubasek@ocpw.ocgov.com

*via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the May 17, 2017 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update

- *Not discussed.*

2. Special Provisions Guide-Update

- *Not discussed.*

3. ESS Review Checklist

- *Not discussed.*

4. Change No. 248S

- *Not discussed.*

5. Change No. 277GP – Part 1 Update/Restructuring

- *Discussion focused on the restructuring versus substantive changes. Erik requested that the structure be finalized and that substantive changes wait for future revisions.*
- *David will review the version Erik prepared after the last meeting and distributed (note: that version reflects the discussion at the last ESS meeting).*

6. Part 1 Terms and Definitions: General Provisions Analysis

- *Not discussed.*

7. Change No. 282S

- *Provisions pertaining to equipment will be consolidated into one subsection.*
- *Chris to send Erik a version which reflects the above.*

8. Change No. 280S

- *Not discussed.*

IV. New Business:

1. Change No. 246S

- *Not discussed.*

2. Change No. 281E

- *Reviewed and approved.*

3. Change No. 283U

- *Reviewed and approved.*

4. Change No. 275U

- *Reviewed and approved.*

5. Change No. 290U

- *Reviewed and approved.*

V. Other: *None.*

VI. Next Meeting: *July 19, 2017 at 11:00 a.m. via GoToMeeting.*

VII. Adjournment: *11:50 a.m.*