Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
July 18, 2018
Minutes

Location: via GoToMeeting, https://global.gotomeeting.com/join/200349149

I. Call to Order/Attendance: The meeting was called to order at 11:10 a.m. Those in attendance were as follows:

1. Erik Updyke* Retired erikup59@gmail.com
2. David Yanez* MWD dyanez@mwdh2o.com
3. Keegan Fahey* L.A. County DPW kfahey@dpw.lacounty.gov
   *via Go To Meeting

II. Approval of Minutes of the Previous (1/17/18) Meeting: The minutes were approved as written.

III. Old Business:

1. Style Guide-Update
   • Not discussed.

2. Special Provisions Guide-Update
   • Not discussed.

3. ESS Review Checklist
   • Not discussed.

4. Part 1 Terms and Definitions: General Provisions Analysis
   • Erik distributed to ESS the two documents David sent to him.
   • Documents will be discussed at the August meeting.
   • David reported attendance at the GP Subcommittee meetings had been good.
   • Erik will contact David and Dan about the GP review and analysis of Part 1.

5. Change Nos. 291P through 295P (Standard Plans 101, 120, 121, 130, 131) – Review of Notes – Alex
   • Not discussed.
IV. New Business:

   - Not discussed.

2. Change No. 289U (UMMAproved061918)
   - This change addressed Part 2 only.
   - UMM requested ESS review while Part 3 is being drafted.
   - The change was scrolled through, discussed and edited.
   - Erik will return the edited version to Keegan.

V. Other: None.

VI. Next Meeting: August 15, 2018 at 11:00 a.m. via GoToMeeting.

VII. Adjournment: 11:50 a.m.