I. Call to Order/Attendance: The meeting was called to order at 11:10 a.m. Those in attendance were as follows:

1. Erik Updyke* Retired erikup59@gmail.com
2. Catherine Dungca* City of San Diego cdungca@sandiego.gov
3. Chris Kubasek* Orange County PW chris.kubasek@ocpw.ocgov.com
4. Keegan Fahey* L.A. County DPW kfahey@dpw.lacounty.gov
   *via Go To Meeting

II. Approval of Minutes of the Previous (1/17/18) Meeting: The minutes were approved as written.

III. Old Business:

1. Style Guide-Update
   • Not discussed.

2. Special Provisions Guide-Update
   • Not discussed.

3. ESS Review Checklist
   • Not discussed.

4. Part 1 Terms and Definitions: General Provisions Analysis
   • One of the two documents sent by General Provisions was reviewed, discussed, and commented on.
IV. New Business: None.

V. Other: None.

VI. Next Meeting: September 19, 2018 at 11:00 a.m. via GoToMeeting.

VII. Adjournment: 11:50 a.m.