

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
August 15, 2018
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

I. Call to Order/Attendance: *The meeting was called to order at 11:10 a.m. Those in attendance were as follows:*

- | | | |
|----------------------|-------------------|--|
| 1. Erik Updyke* | Retired | erikup59@gmail.com |
| 2. Catherine Dungca* | City of San Diego | cdungca@saniego.gov |
| 3. Chris Kubasek* | Orange County PW | chris.kubasek@ocpw.ocgov.com |
| 4. Keegan Fahey* | L.A. County DPW | kfahey@dpw.lacounty.gov |

*via Go To Meeting

II. Approval of Minutes of the Previous (1/17/18) Meeting: *The minutes were approved as written.*

III. Old Business:

1. Style Guide-Update

- *Not discussed.*

2. Special Provisions Guide-Update

- *Not discussed.*

3. ESS Review Checklist

- *Not discussed.*

4. Part 1 Terms and Definitions: General Provisions Analysis

- *One of the two documents sent by General Provisions was reviewed, discussed, and commented on.*

IV. New Business: *None.*

V. Other: *None.*

VI. Next Meeting: *September 19, 2018 at 11:00 a.m. via GoToMeeting.*

VII. Adjournment: *11:50 a.m.*

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