

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
September 20, 2017
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

I. Call to Order/Attendance: *The meeting was called to order at 11:00 a.m. Those in attendance were as follows:*

1. Erik Updyke*	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Alaine James*	City of San Diego	ajames@saniego.gov
3. Jerry Borja*	City of San Diego	jborja@saniego.gov
4. Hudson McLintock	City of San Diego	dmclintock@saniego.gov
5. Dan Phelps	Gill and Baldwin, P.C.	dan@phelpsssw.com
6. Chris Kubasek*	Orange County PW	chris.kubasek@ocpw.ocgov.com

*via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the August 16, 2017 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update
 - *Not discussed.*
2. Special Provisions Guide-Update
 - *Not discussed.*
3. ESS Review Checklist
 - *Not discussed.*
4. Change No. 277GP – Part 1 Update/Restructuring
 - *Not discussed.*
5. Part 1 Terms and Definitions: General Provisions Analysis
 - *Not discussed.*

IV. New Business:

1. 2018 Edition – Correction of errors and omissions in the 2015 Edition.
2. Change No. 281E.
 - *Erik noted that he had discovered several omissions since the Change was submitted to and voted upon by the Greenbook Committee. Edits to the subsection titles and number of Section 300 was needed. Also, the subsections entitled “Manholes (and other Structures)” needed to be revised and referenced to 403. Chris stated he had review the proposed revisions and had no comments. There were no other comments. Erik will re-submit next.*

V. Other: *There was a general discussion of SB 1. Erik encouraged the use of the Style Guide.*

VI. Next Meeting: **October 18, 2017 at 11:00 a.m.** via GoToMeeting.

VII. Adjournment: 11:20 a.m.