

**Greenbook Committee of Public Works Standards, Inc.**  
**Editorial Standards Subcommittee**  
**October 17, 2018**  
**Minutes**

**Location:** via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

**I. Call to Order/Attendance:** *The meeting was called to order at 11:04 a.m. Those in attendance were as follows:*

- |                      |                         |  |
|----------------------|-------------------------|--|
| 1. Erik Updyke*      | Retired                 | <a href="mailto:erikup59@gmail.com">erikup59@gmail.com</a>                                 |
| 2. Catherine Dungca* | City of San Diego       | <a href="mailto:cdungca@saniego.gov">cdungca@saniego.gov</a>                               |
| 3. Chris Kubasek*    | Orange County PW        | <a href="mailto:chris.kubasek@ocpw.ocgov.com">chris.kubasek@ocpw.ocgov.com</a>             |
| 4. Keegan Fahey*     | L.A. County DPW         | <a href="mailto:kfahey@dpw.lacounty.gov">kfahey@dpw.lacounty.gov</a>                       |
| 5. David Yanez*      | MWD                     | <a href="mailto:dyanez@mwdh2o.com">dyanez@mwdh2o.com</a>                                   |
| 6. Dan Phelps*       | Phelps Construction Law | <a href="mailto:danphelps@socalconstructionlaw.com">danphelps@socalconstructionlaw.com</a> |

\*via Go To Meeting

**II. Approval of Minutes of the Previous (9/19/18) Meeting:** *The minutes were approved as written.*

**III. Old Business:**

1. Style Guide-Update
  - *Not discussed.*
2. Special Provisions Guide-Update
  - *Not discussed.*
3. ESS Review Checklist
  - *Not discussed.*
4. Part 1 Terms and Definitions: General Provisions Analysis
  - *General Provisions did not meet this month.*
  - *Erik will meet with Dan and David in November to discuss the ongoing review and update of Part 1.*

## 5. Errata to the 2018 Edition – Erik

- *Erik circulated an updated draft.*
- *An additional correction was submitted by the City of San Diego which Erik has incorporated.*
- *Keegan will send Erik his comments.*

## IV. New Business:

### 1. Standard Plans – review of notes

- *No changes were submitted by the Standard Plans Subcommittee to date.*
- *Erik circulated his comments on Section 6 which were discussed.*
- *Chris noted that references to the SSPWC help field personnel to readily find the corresponding specification.*
- *“Special Inspection” on administered contracts was discussed. The note on 601-4 pertaining to special inspection was recommended for removal. Special inspection requirements for work on private property subject to the Building Code are set by the local building official. The term “special inspection” is not relevant to administered contracts as such function is typically performed by the Agency as part of their continuous inspection.*
- *The note on 606-4 referring to the Building Code was discussed and recommended for removal.*
- *The intent of note 3.A. on 620-2 was questioned and discussed. Was the intent for structure backfill or pervious backfill to be used? 300-3.5 covers both materials.*
- *Note 13 on 621-2 was discussed and recommended for removal. Slopes required would be shown on Project Plans or on a grading plan and based on the recommendations of a soils engineer.*
- *630, 631, 632, and 633 were extensively discussed.*
- *Erik questioned if “gray iron” was the same as “cast iron.” Keegan responded that gray iron is the most common type of cast iron.*
- *Erik asked if the intent of the standard plans was for gray iron to be used. If so, notes 1 and 6 are in conflict with 206-3. A foundry representative may need to be consulted.*
- *The phrase “in compliance with Federal Regulations” in note 4 was recommended for removal.*
- *Erik questioned what “N.C.” stood for. After discussion, it was noted that it stood for “national coarse.” Keegan noted this term is now outdated and should be replaced with “unified coarse (UNC).”*
- *Cathy will compare City of San Diego standard plan requirements with the notes discussed.*

**V. Other:** *Cathy inquired if any other agencies were using “field orders.” Chris responded that OCPW has something similar. Cathy will send the City of San Diego field orders provisions to the ESS members.*

**VI. Next Meeting:** *November 8, 2018 at 11:00 a.m. via GoToMeeting.*

**VII. Adjournment:** *11:47a.m.*

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