

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
October 19, 2016
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

I. Call to Order/Attendance: *The meeting was called to order at 11:04 a.m. Those in attendance were as follows:*

1. Erik Updyke*	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Jerry Borja*	City of San Diego	jborja@saniego.gov
3. Hudson McLintock*	City of San Diego	dmclintock@saniego.gov
4. Catherine Dungca*	City of San Diego	cdungca@saniego.gov
5. Chris Kubasek*	Orange County PW	chris.kubasek@ocpw.ocgov.com
6. David Yanez*	M.W.D.	dyanez@mwdh2o.com

*via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the September 14, 2016 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update

- *Not discussed.*

2. Special Provisions Guide-Update

- *Not discussed.*

3. ESS Review Checklist

- *Not discussed.*

4. Change No. 248S

- *Not discussed.*

5. Part 4

- *Erik received comments from Catherine.*
- *Chris reported it was discussed at the Surface Subcommittee meeting yesterday.*

6. Part 1 Update/Restructuring

- *David reported that General Provisions at their meeting last week continued discussion of terms and definitions and that participation was good.*
- *General Provisions will be sending to ESS proposed edits and recommendations of terms and definitions once completed.*
- *After review of terms and definitions is complete, General Provisions will focus on the proposed reorganization.*

IV. New Business: *Erik mentioned that he had previously mentioned removing striping and pavement markings from Parts 2 and 3 and placing in a new Part 9.*

V. Other: *There was a general discussion of various contract administration issues.*

VI. Next Meeting: *November 15 at 11:00 a.m. via GoToMeeting.*

VII. Adjournment: *11:25 a.m.*