

**Greenbook Committee of Public Works Standards, Inc.**  
**Editorial Standards Subcommittee**  
**October 19, 2016**  
**Minutes**

**Location:** via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

**I. Call to Order/Attendance:** *The meeting was called to order at 11:04 a.m. Those in attendance were as follows:*

1. Erik Updyke*	L.A. County DPW	<a href="mailto:eupdyke@dpw.lacounty.gov">eupdyke@dpw.lacounty.gov</a>
2. Jerry Borja*	City of San Diego	<a href="mailto:jborja@saniego.gov">jborja@saniego.gov</a>
3. Hudson McLintock*	City of San Diego	<a href="mailto:dmclintock@saniego.gov">dmclintock@saniego.gov</a>
4. Catherine Dungca*	City of San Diego	<a href="mailto:cdungca@saniego.gov">cdungca@saniego.gov</a>
5. Chris Kubasek*	Orange County PW	<a href="mailto:chris.kubasek@ocpw.ocgov.com">chris.kubasek@ocpw.ocgov.com</a>
6. David Yanez*	M.W.D.	<a href="mailto:dyanez@mwdh2o.com">dyanez@mwdh2o.com</a>

\*via Go To Meeting

**II. Approval of Minutes of Previous Meeting:** *Minutes of the September 14, 2016 meeting were approved as written.*

**III. Old Business:**

1. Style Guide-Update

- *Not discussed.*

2. Special Provisions Guide-Update

- *Not discussed.*

3. ESS Review Checklist

- *Not discussed.*

4. Change No. 248S

- *Not discussed.*

5. Part 4

- *Erik received comments from Catherine.*
- *Chris reported it was discussed at the Surface Subcommittee meeting yesterday.*

6. Part 1 Update/Restructuring

- *David reported that General Provisions at their meeting last week continued discussion of terms and definitions and that participation was good.*
- *General Provisions will be sending to ESS proposed edits and recommendations of terms and definitions once completed.*
- *After review of terms and definitions is complete, General Provisions will focus on the proposed reorganization.*

**IV. New Business:** *Erik mentioned that he had previously mentioned removing striping and pavement markings from Parts 2 and 3 and placing in a new Part 9.*

**V. Other:** *There was a general discussion of various contract administration issues.*

**VI. Next Meeting:** *November 15 at 11:00 a.m. via GoToMeeting.*

**VII. Adjournment:** *11:25 a.m.*