

# Greenbook Committee of Public Works Standards, Inc.

## Editorial Standards Subcommittee

July 18, 2007  
Minutes

**Location:** Engineering Contractors' Association  
8310 Florence Avenue  
Downey, CA 90240

### Agenda:

- I. **Call to Order/Attendance:** The meeting was called to order at 11:10 a.m. Those in attendance were as follows:

Jerry Ellison	Professional Consultant	<a href="mailto:jrellison07@yahoo.com">jrellison07@yahoo.com</a>
Jolene Guerrero	County of Los Angeles	<a href="mailto:jguerrer@dpw.lacounty.gov">jguerrer@dpw.lacounty.gov</a>
Mohsen Maali	City of San Diego	<a href="mailto:mmaali@sandiego.gov">mmaali@sandiego.gov</a>
Nelson Nelson	City of Chino	<a href="mailto:nnelson@cityofchino.org">nnelson@cityofchino.org</a>
Erik Updyke	County of Los Angeles	<a href="mailto:eupdyke@dpw.lacounty.gov">eupdyke@dpw.lacounty.gov</a>
Steve Crandall	Prime Coatings	<a href="mailto:uthangj@sbcglobal.net">uthangj@sbcglobal.net</a>
Curtiss Gilley	Terrain Engineering	<a href="mailto:cwgilley@sbcglobal.net">cwgilley@sbcglobal.net</a>
Jerry Cowden	Rialto Concrete Pipe	<a href="mailto:jcowden@ktinc.com">jcowden@ktinc.com</a>
Walt Shioji	Consultant	<a href="mailto:youcladad@hotmail.com">youcladad@hotmail.com</a>
- II. **Approval of Minutes of Previous Meeting:** Minutes of the June 20, 2007 meeting were approved as written.
- III. **Old Business:**
  1. Editing the Greenbook. Discussed briefly. Erik emailed Part 1 to the subcommittee members and is awaiting comments.
  2. Specification writing textbooks. Mohsen stated he had purchased "Construction Specification Writing" by Rosen and Regener and found it to be a good reference.
  3. Abbreviations. Erik has requested an abbreviation search from Bill Mahoney.
  4. Editorial Guidelines Update. Not discussed.
  5. Change Procedures. Not Discussed.
  6. Sole-Source Products Policy. Not discussed.
  7. Change No. 176NS. Not discussed.

8. Change No. 179NS. Not discussed.
9. Change No. 118NU. Not changed by the New Materials Underground Subcommittee. Erik to submit to the Committee on July 19.
10. Change No. 124NU. Discussed and approved. Jerry to submit to the Committee on July 19.
11. Change No. 149NU. Curt pointed out a minor change in "acceptance." Approved with the change. Jerry to submit to the Committee on July 19.
12. Change No. 150NU. Discussed and approved with minor changes. Jerry to submit to the Committee on July 19.

**IV. New Business:** None.

**V. Other:** None

**VI. Next Meeting:** August 15, 2007.

**VII. Adjourn:** The adjournment time was not recorded.