

Greenbook Committee of Public Works Standards, Inc.

Editorial Standards Subcommittee

September 19, 2007
Minutes

Location: Engineering Contractors' Association
8310 Florence Avenue
Downey, CA 90240

Agenda:

- I. **Call to Order/Attendance:** The time the meeting was called to order was not recorded. Those in attendance were as follows:
 1. Jerry Ellison Professional Consultant jrellison07@yahoo.com
 2. Jolene Guerrero County of Los Angeles iquerrer@dpw.lacounty.gov
 3. Erik Updyke County of Los Angeles eupdyke@dpw.lacounty.gov
- II. **Approval of Minutes of Previous Meeting:** Minutes of the August 15, 2007 meeting were not available.
- III. **Old Business:**
 1. Editing the Greenbook. Not discussed.
 2. Specification writing textbooks. Not discussed.
 3. Abbreviations. Not discussed.
 4. Editorial Guidelines Update. Not discussed.
 5. Change No. 176NS. Discussed briefly. Jerry is awaiting comments from Erik.
 6. Change No. 179NS. Discussed briefly. Jerry is awaiting comments from Erik.
- IV. **New Business:** None.
 1. 2007 Supplement. The 2007 Supplement was reviewed. Erik pointed out corrections that need to be made before publishing the 2008 Supplement. The conversion of metric to U.S. Standard Measures units was also discussed.
- V. **Other:**
- VI. **Next Meeting:** October 17, 2007.
- VII. **Adjourn:** The adjournment time was not recorded.