

Greenbook Committee of Public Works Standards, Inc.

Editorial Standards Subcommittee

June 18, 2008
Minutes

Location: Engineering Contractors' Association
8310 Florence Avenue
Downey, CA 90240

I. Call to Order/Attendance: The meeting was called to order at 11:25 a.m. Those in attendance were as follows:

1. Jerry Ellison	Professional Consultant	jrellison07@yahoo.com
2. Jolene Guerrero	County of L.A.	jguerrer@dpw.lacounty.gov
3. Mohsen Maali	City of San Diego	mmaali@sandiego.gov
4. Nelson Nelson	City of Chino	nnelson@cityofchino.org
5. Erik Updyke	County of L.A.	eupdyke@dpw.lacounty.gov
6. Steve Olo	City of Irvine	solo@ci.irvine.ca.us

II. Approval of Minutes of Previous Meeting: *The minutes of the May 14, 2008 meeting were not available.*

III. Old Business:

1. Editing the Greenbook.

Change No. 193ES will be voted upon tomorrow.

2. Specification writing textbooks.

Not discussed.

3. Editorial Guidelines Update.

Not discussed. Mohsen has emailed a draft and is awaiting comments.

4. Change Procedures.

No discussion.

5. Change No. 179NS.

Erik emailed his comments to the members prior to the meeting. Jerry will make the revisions and distribute prior to the next meeting. Erik stated review of this change will be the top priority at the next meeting.

6. Change No. 184NS.

This change was extensively discussed. Several sentences were re-structured and phrases deleted. It was noted that the subject of the subsection does not always need to be repeated as the subject of an individual sentence. The definition of "Supplementary Cementitious Materials" was discussed. Erik noted that under the proposed definition many materials could be so considered. Mohsen and Nelson inquired if the term "supplementary" was appropriate since Portland cement was not being supplemented, it was being replaced. Jerry will make the revisions discussed and discuss the definition of supplementary cementitious materials with Concrete Ad Hoc.

7. Change No. 182S.

Not discussed.

8. Change No. 165NS.

Not discussed. Erik emailed his comments on this change to the members prior to the meeting. Jerry will incorporate Erik's changes prior to the next meeting. Discussion will begin on that basis if time allows.

9. Change No. 191NS.

Erik stated he would not participate in the discussion of this change due to strong opinions. Jerry inquired if the Editorial Standards Subcommittee had "rejection authority." Erik stated "no." Jerry asked if comments could be presented to the Committee. Erik stated yes but that editing the change should be the first step before any comments are noted. The change was discussed editorially. Jerry will make the minor revisions and submit to the Committee tomorrow. The change in its entirety was discussed. Members stated the change was redundant, unnecessary and already covered in 203-7. Erik asked Jerry to present these comments to the Committee tomorrow.

10. Change No. 52NU.

Not discussed.

11. Change No. 125NS.

Not discussed.

IV. New Business:

1. Meeting Start Time

At the beginning of the meeting, Nelson expressed concern that the Specifications Subcommittee couldn't get much done in only an hour (the meeting having to stop in order to accommodate the start of the Editorial Standards Subcommittee meeting). After discussion, it was agreed that the starting time of the Editorial Standards Subcommittee meeting would move to 1 p.m.

V. Other: *None.*

VI. Next Meeting: *July 16, 2008.*

VII. Adjournment: *1:15 p.m.*