

Greenbook Committee of Public Works Standards, Inc.

Editorial Standards Subcommittee

June 17, 2009
Minutes

Location: Engineering Contractors' Association
8310 Florence Avenue
Downey, CA 90240

I. Call to Order/Attendance: The meeting was called to order at 1:04 p.m. Those in attendance were as follows:

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|--------------------|-----------------------------|--|
| 1. Jerry Ellison | Professional Consultant | jrellison07@yahoo.com |
| 2. Erik Updyke | L.A. County DPW | eupdyke@dpw.lacounty.gov |
| 3. Jolene Guerrero | L.A. County DPW | jguerrer@dpw.lacounty.gov |
| 4. Nelson Nelson | City of Corona | nelson.nelson@ci.corona.ca.us |
| 5. James Emerson | Pavement Recycling Systems | jimemerson@pavementrecyclingsystems.com |
| 6. Lance Allan | Roy Allan Slurry Seal, Inc. | lance@raslurry.com |
| 7. Van Duncan | Pavement Coatings Co. | vpduncan@pavementcoatings.com |
| 8. Bryan Burris | PMI | bryan@PMItechnology.com |

II. Approval of Minutes of Previous Meeting: *Minutes of the April meeting were approved as written.*

III. Old Business:

1. Specification writing textbooks.

Not discussed.

2. Editorial Guidelines/Style Manual-Update.

Jolene sent Mohsen Maali her outline. Mohsen was awaiting Erik's comments before beginning the re-write. Erik reviewed and endorsed Jolene's outline with no comments. Erik stated a style guide the committee liked, such as that of the Colorado DOT, should be chosen and followed, but the content should be only related to the Greenbook. Jerry emphasized the style guide needed to be written in basic terms.

3. Change Procedures.

Erik emphasized that the change procedures and nomenclature he outlined in an email several months ago need to be followed. Changes, once approved by a subcommittee, are to be sent to Rod. Rod will update his log, and forward the

change to Erik, who will retain a Word file of the change. Erik will assign a Committee member to be the Editor of the change and forward them a Word file to edit as reviewed and discussed by the Editorial Standards Subcommittee. Once approved, the file is to be sent to Erik who will send to Rod.

4. Change No. 125NS (Erik).

This change was extensively discussed. Erik furnished current written comments and described what needed to be changed. Central-plant mixing of REAS will be moved to Part 2. Part 3 needs to be re-structured. Erik described two alternatives, one where emulsion-aggregate slurry and REAS are specified individually under subsection headings such as “spreading”, and another alternative format where EAS and REAS are primarily self-contained. Erik will prepare either alternate outlines or alternate specifications for discussion and consideration. The terms “spreading” and “application” were also discussed. Measurement and payment were discussed extensively. Pros and cons of each method were discussed. Erik requested further thought be given to measurement and payment. Those clauses can be added at the end of the change development process.

5. Change No. 175NS (Nelson).

Nelson and Jerry requested this change be moved forward and not wait for development of a Part 7. Erik concurred and stated he was far overdue to review this change. Erik will review prior to the next meeting.

6. Change No. 182S (Jolene).

Nelson and Jerry requested this change be moved forward and not wait for development of a Part 7. Erik concurred and stated he was far overdue to review this change. Erik will review prior to the next meeting.

7. Change No. 192NS (Jerry).

Erik’s comments on the April 13, 2009 version were reviewed and the change was discussed. Other revisions were identified by the attendees. Jerry will incorporate the revisions and send Erik a Word file.

8. Change No. 194NS (Jerry).

Erik’s comments on the April 13, 2009 version were reviewed and the change was discussed. Other revisions were identified by the attendees. Jerry will incorporate the revisions and send Erik a Word file.

IV. New Business: *None.*

V. Other: *None.*

VI. Next Meeting: *July 15, 2009.*

VII. Adjournment: *2:55 p.m.*

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