

# Greenbook Committee of Public Works Standards, Inc.

## Editorial Standards Subcommittee

October 14, 2009

### Minutes

**Location:** Engineering Contractors' Association  
8310 Florence Avenue  
Downey, CA 90240

**I. Call to Order/Attendance:** The meeting was called to order at 1:07 p.m. Those in attendance were as follows:

|                    |                             |  |
|--------------------|-----------------------------|--|
| 1. Erik Updyke     | L.A. County DPW             | <a href="mailto:eupdyke@dpw.lacounty.gov">eupdyke@dpw.lacounty.gov</a>   |
| 2. Jolene Guerrero | L.A. County DPW             | <a href="mailto:jguerrer@dpw.lacounty.gov">jguerrer@dpw.lacounty.gov</a> |
| 3. Lance Allan     | Roy Allan Slurry Seal, Inc. | <a href="mailto:lance@raslurry.com">lance@raslurry.com</a>               |
| 4. Jerry Ellison   | Consultant                  | <a href="mailto:jrellison07@yahoo.com">jrellison07@yahoo.com</a>         |
| 5. Jerry Cowden    | Rialto Concrete Products    | <a href="mailto:jcowden@ktirpc.com">jcowden@ktirpc.com</a>               |
| 6. Steve Hiner     | Cemex                       | <a href="mailto:shiner@cemexusa.com">shiner@cemexusa.com</a>             |
| 7. Curt Gilley     | Terrain Engineering         | <a href="mailto:cwgilley@sbcglobal.net">cwgilley@sbcglobal.net</a>       |

**II. Approval of Minutes of Previous Meeting:** *Minutes of the September meeting were approved as written.*

**III. Old Business:**

1. Specification writing textbooks.
  - *Not discussed.*
2. Editorial Guidelines/Style Manual-Update.
  - *Jolene emailed her outline 10/13.*
  - *Erik thought Jolene's outline was good.*
  - *Jerry and Mohsen were requested to email their comments to Jolene.*
3. Change Procedures.
  - *Not discussed.*

4. Change No. 125NS (Erik).

- *Change No. 125NS has been returned to the New Materials Surface Subcommittee and the Asphalt Task Force for review.*
- *Jerry stated Caltrans offers choices of polymers. Erik stated to discuss with this at the Asphalt Task Force meeting.*

5. Change No. 175NS (Jolene).

- *This change was previously returned to the Specifications Subcommittee.*
- *Jolene reported it is still being discussed and not ready to return.*

6. Change No. 182S (Jolene).

- *This change was previously returned to the Specifications Subcommittee.*
- *Jolene reported it is still being discussed and not ready to return.*

7. Change No. 201S.

- *Not discussed.*

8. Change No. 202S.

- *Not discussed.*

9. Change No. 203S.

- *Not discussed.*

10. Change No. 199NS

- *Not discussed.*

11. Change No. 204NS

- *Not discussed.*

**IV. New Business:**

1. Change No. 177NU.

- *This change was extensively reviewed and discussed. Jerry C., Steve and Curt provided clarifications and background. Analysis was completed through 216-3.3.3 and will resume at the next meeting. Erik will revise the change to incorporate the revisions to date.*

2. Change No. 208S.

- *Distributed. Not discussed.*

3. Change No. 209S

- *Distributed. Not discussed.*

**V. Other:** *None.*

**VI. Next Meeting:** *November 18, 2009.*

**VII. Adjournment:** *2:40 p.m.*

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