

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
May 19, 2010
Minutes

Location: Los Angeles County Department of Public Works,
Headquarters Building
Construction Division, 8th Floor
900 S. Fremont Avenue
Alhambra, CA 91803

I. Call to Order/Attendance: The meeting was called to order at 11:15 a.m. Those in attendance were as follows:

1. Erik Updyke	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Jerry Ellison	Consultant	jrellison07@yahoo.com
3. Jolene Guerrero	L.A. County DPW	jguerrer@dpw.lacounty.org
4. Nelson Nelson*	City of Corona	Nelson.Nelson@ci.corona.ca.us
5. Mohsen Maali*	City of San Diego	MMAali@sandiego.gov
6. Curt Gilley	Terrain Engineering	cwgilley@sbcglobal.net

* Via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Revised minutes of the April meeting were approved as written.*

III. Old Business:

1. Style Guide-Update.

- *Jolene will set up a meeting in June devoted to the Style Guide.*
- *Subcommittee and Task Force Chairs will be invited to the meeting.*
- *“Go To Meeting” will be used to host the meeting.*
- *Nelson stated his staff was using the guide and he recommended it be distributed at future Greenbook seminars.*

2. Change Procedures.

- *Erik stated he could not find the email he sent previously.*
- *Jolene stated she had it and would send back to Erik.*
- *Erik will update and sent out to ESS members, and Subcommittee and Task Force Chairs.*

3. Change No. 201S (ESS041410)

- *Discussed in detail.*
- *Erik will make the revisions discussed and agreed to.*

- *Jolene sent ESS041410 to Robert Duke, the change sponsor. Jolene will give him a call prior to the next meeting if she doesn't hear from him within two weeks.*

4. Change No. 204NS (Specs091509)

- *Not discussed.*

5. Change No. 208S (ESS041410) (Jerry)

- *This change was briefly discussed.*
- *Jerry added content addressing foreign-produced materials and expanded content on certificates of compliance.*
- *Since substantial content was added, Jolene stated the change should return to Specs.*
- *The change was remanded to Specs for approval of the added content.*

IV. New Business:

1. Change No. 175NS (Specs041410) (Jerry)

- *Not discussed.*

2. Change No. 187NS (GCITF 051510)

- *This change was forwarded from the Gray Cast Iron Task Force.*
- *Not discussed.*
- *Jerry mentioned payment clauses should be added to Section 3.*

3. Corrections for the 2011 Supplement.

- *Erik requested the ESS members to copy pages of the 2009 edition in which they discovered typos, errors, omissions, etc. so they may given to BNi for revision in the 2011 Supplement or the 2012 edition.*

V. Other: *Curt requested a discussion and clarification of how to address sole-source and proprietary materials. The task force recommendations were approved under Change No. 200S. This provides for a foot note to be added for such materials. This change is not on the web site and it was requested that Rod re-post it. This issue was discussed extensively. Erik stated he would be proposing revisions to the Operating Policies and Procedures and forming a task force to review and address his revisions. Jerry stated he had concerns that not all sole-source and proprietary materials had been identified in the Greenbook.*

VI. Next Meeting: *June 16, 2010 at 11:15 a.m. at Los Angeles County DPW.*

VII. Adjournment: *12:20 p.m.*