

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
September 15, 2010
Minutes

Location: Los Angeles County Department of Public Works,
Headquarters Building
Construction Division, 8th Floor
900 S. Fremont Avenue
Alhambra, CA 91803

I. Call to Order/Attendance: The meeting was called to order at 11:18 a.m. Those in attendance were as follows:

- | | | |
|--------------------|-------------------|--|
| 1. Erik Updyke | L.A. County DPW | eupdyke@dpw.lacounty.gov |
| 2. Jerry Ellison | Consultant | jrellison07@yahoo.com |
| 3. Jolene Guerrero | L.A. County DPW | jguerrer@dpw.lacounty.org |
| 4. Nelson Nelson* | City of Corona | Nelson.Nelson@ci.corona.ca.us |
| 5. Mohsen Maali* | City of San Diego | MMaali@sandiego.gov |
- * Via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the August meeting were approved as written.*

III. Old Business:

1. Style Guide-Update.

- *Erik sent Rod a pdf file of the latest version.*
- *Erik mentioned the Style Guide was complete and ready for use during the August Greenbook Committee meeting*
- *Mohsen checked the Greenbook web site. The latest version has not yet been posted.*
- *Bill Mahoney of BNi will furnish Erik with the Word file requirements for changes. These requirements will be included in a future update of the Style Guide.*

2. Change No. 125NS (NMS081810) (Erik)

- *Erik sent out his comments yesterday (9-14-10).*
- *Further revisions required but will be finished at ESS.*
- *Task force participants are welcome to attend ESS meetings during discussion.*
- *Erik requested Mohsen and Nelson to review before the next meeting.*

3. Change No. 175NS (Specs041410) (Nelson)

- *Nelson reported he had reviewed and conflicts and duplications with the California MUTCD were discovered.*

- *Jerry recommended Nelson read Part 1 of the CA MUTCD which establishes a precedence.*
 - *Erik requested Nelson to send his comments to other attendees.*
 - *Erik stated the California MUTCD is, in terms of precedence of contract documents, a reference specification and contents in reference specifications are not repeated in the standard specifications or special provisions.*
4. Change No. 187NS (ESS071410) (Jolene)
- *Jolene expressed concerns that too much was expected of the specification writer as the change was written.*
 - *Jerry provided Jolene with answers to two of her questions.*
5. Change No. 204NS (Specs091509) (Jerry)
- *Jerry recommended this change be reviewed concurrently with 175NS.*
6. Change No. 207NS (NMS061510) (Erik)
- *Based on the minutes of the previous meeting, this change should have been returned to NMS for clarification but wasn't.*
 - *Erik expressed concerns about porous asphalt concrete being confused with open graded asphalt concrete used as a surface course.*
 - *Erik asked Jerry to inquire at the Asphalt Task Force if the "1" mixes are open graded and if they are being used.*
7. Change No. 208S (Specs081810) (Nelson)
- *This change was discussed extensively.*
 - *A definition for Certificate of Compliance was added to 1-2.*
 - *The geographic limits for Agency testing were limited to within the United States.*
 - *4-1.5 was restructured and content added for specifics and limitations on Certificates of Compliance.*
 - *4-1.5 is consistent with Caltrans requirements.*
 - *A proposed paragraph pertaining to foreign materials was added.*
 - *This change was approved. Erik will submit at the September or October Greenbook Committee meeting.*
8. Change No. 209NS (NMS061510) (Erik)
- *Not discussed.*
9. Change No. 219NS (NMS061510) (Erik)
- *Erik is working on this change.*

10. Change No. 220NS (NMS081710) (Erik)

- *This change was briefly discussed.*
- *There were no comments on the addition of specific performance admixtures.*
- *Erik noted the redundancy in “approved by the Engineer” between the first sentence and the last phrase in each subparagraph.*
- *Erik noted the last sentence of the first paragraph does not make sense. 201-1.1.4 is “Concrete Specified by Compressive Strength.” There is only one sentence that pertains to admixtures. In addition, 201-1.1.4 cross references 201-1.2.4.*

11. Change No. 224ES (Erik)

- *Erik is working on this change.*

IV. New Business:

1. Change No. 213S (Specs0081810)

- *This change was discussed and approved with minor revisions.*
- *The Greenbook will need to be edited to capitalize “Working Day” wherever it appears.*
- *Erik will submit at the September or October Greenbook Committee meeting.*

2. Change No. 216S (Specs081810)

- *This change was discussed and approved with minor revisions*
- *The Greenbook will need to be edited to capitalize “Shop Drawing” and “Working Drawing” wherever they appear and ensure the appropriate term is being used.*
- *Erik will submit at the September or October Greenbook Committee meeting.*

V. Other: *Jerry mentioned that at a previous meeting, it had been agreed to that a term would be defined within the text of the paragraph it is used in if it is not widely used throughout the Greenbook. Erik concurred and stated this needed to be memorialized in the Style Guide. Mohsen performed a search of the terms “Working Day,” “Shop Drawings,” and “Working Drawings” and found multiple locations where these terms were used.*

VI. Next Meeting: *October 20, 2010 at 11:15 a.m. at Los Angeles County DPW.*

VII. Adjournment: *12:48 p.m.*