

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
January 19, 2011
Minutes

Location: Los Angeles County Department of Public Works,
Headquarters Building
Construction Division, 8th Floor
900 S. Fremont Avenue
Alhambra, CA 91803

I. Call to Order/Attendance: The meeting was called to order at 11:17 a.m. Those in attendance were as follows:

1. Erik Updyke	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Buddy Coover*	County of Orange PW	buddy.coover@ocpw.ocgov.com
3. Jolene Guerrero	L.A. County DPW	jguerrer@dpw.lacounty.org
4. Nelson Nelson*	City of Corona	Nelson.Nelson@ci.corona.ca.us
5. Mohsen Maali*	City of San Diego	MMAali@saniego.gov
6. Jerry Ellison	Consultant	jrellison07@yahoo.com
7. Lance Allan*	Pacific Emulsions	lance@raslurry.com

* Via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the December meeting were approved as written.*

III. Old Business:

1. Style Guide-Update.
 - *No update under development currently. Current version has been well received.*
2. Special Provisions Guide-Update
 - *Erik and Mohsen will discuss updating this publication.*
3. "Plain Language" Specifications (Mohsen)
 - *Mohsen gave a briefing on what are "plain language" specifications, current usage, and what would be involved if the Greenbook was to move towards "plain language."*
 - *Discussion followed and there was an informal recommendation that the Greenbook move towards plain language.*
 - *Erik requested Mohsen to develop an informal implementation plan.*

4. Change No. 125NS (ESS121410) (Erik)

- *Erik pointed out several minor revisions and corrections that he noted during his final review.*
- *Each was discussed and resolved.*
- *Usage of the abbreviation "SSS" was discussed. After discussion, it was agreed this abbreviation would be removed.*
- *Usage of the terms "spreading" and "application" was discussed. "Spreading" will be used consistently throughout the change.*
- *Usage of the term "approved" versus "accepted" was discussed. "Approved" will be used consistently throughout the change.*
- *Erik will make the revisions discussed and agreed to today and final discussion will take place at the February meeting.*
- *Approval is expected at the February meeting.*

5. Change No. 164NS

- *Erik will be the editor.*

6. Change No. 175NS (Specs041410) (Nelson)

- *Jerry and Nelson will be meeting tomorrow, January 20, after the Greenbook Committee meeting.*

7. Change No. 187NS (ESS071410) (Jolene)

- *A special meeting to only discuss this change is scheduled for January 26, 2011 at 11 a.m.*

8. Change No. 204NS (Specs091509) (Jerry)

- *Jerry expressed concern about the interrelationship between this change and Change No. 175NS.*
- *Erik stated they would need to be reviewed and edited simultaneously.*
- *Erik will email the latest version to Jerry and Nelson.*

9. Change No. 207NS (ESS121410) (Erik)

- *Buddy stated the Asphalt Task Force requested that the bump in binder grade provision remain included.*
- *Erik reiterated that once beyond PG 70-10 a bump in binder grade would require use of a modified binder.*
- *Buddy requested that the phrase "unless otherwise specified in the Special Provisions" be added to the binder grade bump sentence.*
- *Erik will incorporate all the revisions and prepare an updated version for discussion and approval at the February meeting.*

10. Change No. 208S (ESSApproved121410)

- *There were no comments.*
- *The change will be submitted to the Committee tomorrow, January 20.*

11. Change No. 209S (Specs061610) (Nelson)

- *Not discussed.*

12. Change No. 219NS (ESS121410) (Erik)

- *No comments.*
- *Change was approved and will be submitted to the Committee tomorrow, January 20.*

13. Change No. 224ES (ESS071410) (Erik)

- *Not discussed.*

IV. New Business:

1. Green Materials Task Force Annotations.

- To be discussed at a future meeting.

V. Other: *Mohsen inquired as to whether any changes were pending to 4-1.6. None are currently pending. The Specifications Subcommittee will review this provision in the future.*

VI. Next Meetings:

- *January 26, 2011 at 11 a.m. at Los Angeles County DPW to discuss Change No. 187NS.*
- *February 16, 2011 at 11:15 a.m. at Los Angeles County DPW.*

VII. Adjournment: *12:27p.m.*