

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
October 19, 2011
Minutes

Location: Los Angeles County Department of Public Works,
Headquarters Building
Construction Division Conference Room, 8th Floor
900 S. Fremont Avenue
Ihambra, CA 91803

I. Call to Order/Attendance: *The meeting was called to order at 11:03 a.m. Those in attendance were as follows:*

- | | | |
|--------------------|-----------------|--|
| 1. Nelson Nelson* | City of Corona | Nelson.Nelson@ci.corona.ca.us |
| 2. Jolene Guerrero | L.A. County DPW | jguerrer@dpw.lacounty.gov |
| 3. Erik Updyke | L.A. County DPW | eupdyke@dpw.lacounty.gov |
| 4. Dennis Phinney* | Psomas | Dphinney@psomas.com |
- *via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the September meeting were approved as written.*

III. Old Business:

1. Style Guide-Update (Mohsen)

- *Not discussed.*

2. Special Provisions Guide-Update (Mohsen/Erik)

- *Not discussed.*

3. "Plain Language" Specifications (Mohsen)

- *Not Discussed.*

4. Green Materials Task Force Annotations (Erik)

- *Erik asked for comments and discussion on the proposed format by the Green Materials Task Force.*
- *There is not sufficient time to incorporate the format into the 2012 Edition.*
- *Erik proposed an Appendix format.*
- *Dennis stated he supported an Appendix format and that it was an advantage over the proposed.*

- *Nelson also supported an Appendix format.*
- *Erik will develop an Appendix format.*

5. Change No. 164NS (NMS111610) (Mohsen)

- *Not discussed.*

6. Change No. 205NS (NMU051711) (Erik)

- *Erik will discuss with Greg Clayton.*

7. 2011 Supplement Comments

- *Nelson sent the comments to BNi.*

8. Part 5 Edit (Erik)

- *Not discussed.*

IV. New Business:

1. 2012 Edition - Status

- *Bill Mahoney informed Erik that Lance has been given a draft for review.*

V. Other: *Dennis discussed the status of the waterline-related changes he is drafting. Nelson stated Sections 209 and 307 need to be updated.*

VI. Next Meeting:

- *November 16, 2011 at 11:00 a.m. at Los Angeles County DPW.*

VII. Adjournment: *11:27 p.m.*