

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
January 16, 2013
Minutes

Location: via GoToMeeting, www3.gotomeeting.com/join/40383610

I. Call to Order/Attendance: *The meeting was called to order at 11:04 a.m. Those in attendance were as follows:*

1. Nelson Nelson*	City of Corona	nelson.nelson@ci.corona.ca.us
2. Erik Updyke*	L.A. County DPW	eupdyke@dpw.lacounty.gov
3. Mohsen Maali*	City of San Diego	mmaali@sandiego.gov
4. Crystal Nguyen*	City of Menifee	cnguyen@cityofmenifee.us
5. Dennis Phinney*	Psomas	dphinney@psomas.com

*via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the November 14 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update (Mohsen)

- *Not discussed.*

2. Special Provisions Guide-Update (Mohsen/Erik)

- *Not discussed.*

3. Change No. 164NS (NMS111610) (Erik)

- *Erik sent an updated version to each attendee.*
- *A technical review by the New Materials-Surface Subcommittee and Stabilized Base Task Force will be needed.*

4. Change No. 239S (Mohsen)

- *Discussed.*
- *Editing completed except for the last two paragraphs.*
- *Time frame for contractor to complete potholing was discussed in detail. Will reference the special provisions. Potholing needs to be completed and conflicts identified so as to avoid construction delays.*
- *To be completed at the February meeting.*

5. Change No. 175NS (Nelson)

- *Not discussed.*

6. Change No. 217NS (Returned to NMS 11-14-12)

- *Not discussed.*

7. Change No. 235NS (Returned to NMS 11-14-12)

- *Not discussed.*

IV. New Business:

1. Change No. 245S (Nelson)

- *Not discussed.*

V. Other: *Erik asked for the attendees to consider whether “Days” should be a defined term, and used capitalized in the SSPWC, or be removed from the list of defined terms in 1-2. This will be discussed at the February meeting.*

VI. Next Meeting:

- *February 20, 2013 at 11:00 a.m. via GoToMeeting.*

VII. Adjournment: *12:00 p.m.*