

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
February 18, 2015
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/117142573>

I. Call to Order/Attendance: *The meeting was called to order at 11:05 a.m. Those in attendance were as follows:*

- | | | |
|---------------------|-------------------|--|
| 1. Erik Updyke* | L.A. County DPW | eupdyke@dpw.lacounty.gov |
| 2. Berric Doringo* | City of San Diego | bdoringo@saniego.gov |
| 3. Catherine Dungca | City of San Diego | cdungca@saniego.gov |
- *via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the January 14 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update
 - *Not discussed.*
2. Special Provisions Guide-Update
 - *Not discussed.*
3. Change No. 175NS
 - *Erik has almost finished an updated version amending Part 6.*
 - *Erik will be sending it out for comments within two weeks and requested it be forwarded to the agency traffic staff for review and comments.*
4. ESS Review Checklist (Dennis)
 - *Not discussed.*

IV. New Business:

1. Change No. 248S
 - *Not discussed.*
 - *Erik recommended Caltrans and other standard specifications documents be reviewed before finalizing.*

2. Change No. 254S

- *Reviewed, discussed, and edited.*
- *Berric and Catherine will discuss internally.*
- *The last two sentences pertaining to the basis of Extra Work will be discussed at the next meeting.*
- *Erik will send the attendees a copy of the version developed at the meeting today.*

3. Change No. 255S

- *Erik noted that Public Contract Code 3400 pertains to general law cities and counties. For charter cities, such as San Diego, it may not be applicable.*
- *PCC 3400 was compared to the proposed provision. The “any time within 35 days” in 3400 is consistent with the “28 Days” in the proposed provision.*
- *“offered” was changed to “submitted.”*
- *“equivalent” was changed to “proposed equivalent.”*
- *Reviewed, discussed, and approved.*

4. Change No. 256S

- *Erik noted the term “Conflicts” in the proposed heading was not appropriate as the provision referred to “protection, removal, or relocation.”*
- *Berric stated the heading, “Delays,” is sufficient as it is understood to refer to utility related delays.*
- *“due to Utility Conflicts” was removed from the heading.*
- *To be further discussed at the next meeting.*

5. Change No. 265S

- *Not discussed.*

6. Change No. 273S

- *Not discussed.*

V. Other: *None.*

VI. Next Meeting: *Proposed, March 11 at 10:30 a.m. via GoToMeeting.*

VII. Adjournment: *11:42 p.m.*