

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
February 17, 2016
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

I. Call to Order/Attendance: *The meeting was called to order at 11:07 a.m. Those in attendance were as follows:*

1. Erik Updyke*	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Catherine Dungca*	City of San Deigo	cdungca@sanidiego.gov
3. Dan Phelps*	Gill & Baldwin	danphelps@socalconstructionlaw.com
4. David Yanez*	MWD	dyanez@mwdh2o.com
5. John Gibson	Harris & Associates	john.gibson@weareharris.com
6. Hudson McLintock	City of San Diego	dmclintock@sanidiego.gov
7. Jerry Borja	City of San Diego	jborja@sanidiego.gov

*via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the January 20, 2016 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update

- *Not discussed.*

2. Special Provisions Guide-Update

- *Not discussed.*

3. ESS Review Checklist

- *Not discussed.*

4. Change No. 248S

- *Not discussed.*

5. Part 4

- *Erik proposed Part 4 be similar to Section 15 of the Caltrans Standard Specifications and address existing improvements.*
- *David stated seeing a draft would be a good first step.*

- *Erik will prepare a draft and circulate prior to the next meeting.*

6. Part 1 Update/Restructuring

- *David reported Specs was continuing review of terms and definitions and there had been very good discussion.*
- *Dan and Cathy reported the eBook version of the Greenbook was very slow.*
- *David requested a searchable pdf of the entire book.*
- *Dan stated the entire book is needed in order to review the context of how the terms are used.*
- *Erik requested Specs review 4-1.6 and reference Public Contract Code 3400.*
- *PCC 3400 was discussed extensively.*
- *David discussed how MWD addresses “equals” and substitutions.*
- *Cathy discussed how San Diego does the same and what materials are listed on and approved products list.*

IV. New Business: *None.*

V. Other: *None*

VI. Next Meeting: *March 16 at 11:00 a.m. via GoToMeeting.*

VII. Adjournment: *11:37 a.m.*