

Greenbook Committee of Public Works Standards, Inc.
Editorial Standards Subcommittee
May 18, 2016
Minutes

Location: via GoToMeeting, <https://global.gotomeeting.com/join/200349149>

I. Call to Order/Attendance: *The meeting was called to order at 11:02 a.m. Those in attendance were as follows:*

1. Erik Updyke*	L.A. County DPW	eupdyke@dpw.lacounty.gov
2. Dan Phelps*	Gill & Baldwin	danphelps@socalconstructionlaw.com
3. David Yanez*	MWD	dyanez@mwdh2o.com
4. Catherine Dungca*	City of San Deigo	cdungca@sandiego.gov
5. Hudson McLintock*	City of San Diego	dmclintock@sandiego.gov

*via Go To Meeting

II. Approval of Minutes of Previous Meeting: *Minutes of the March 16, 2016 meeting were approved as written.*

III. Old Business:

1. Style Guide-Update

- *Not discussed.*

2. Special Provisions Guide-Update

- *Not discussed.*

3. ESS Review Checklist

- *Not discussed.*

4. Change No. 248S

- *Not discussed.*

5. Part 4

- *Erik gave an overview of the proposed composition of a new Part 4 which would contain anything affecting existing improvements and be similar to Section 15 of Caltrans.*
- *Erik sent out a draft on March 16.*
- *To date, no comments have been received.*

- *David inquired as to when comments should be submitted.*
- *Comments should be submitted prior to the next meeting so the proposal can be formalized and assigned a Change No.*

6. Part 1 Update/Restructuring

- *Dan reported the General Provisions Subcommittee meetings have been extended to an hour and a half and they are continuing their review of terms and definitions. There were eight attendees at the last meeting..*
- *Dan asked if “County Sealer” and “Electrolier” should be defined terms. Erik responded that neither are needed.*
- *Erik presented a proposal to restructure Part 1 to closely correspond to the structure of both the Caltrans Standard Specifications and the MAG specs in the Phoenix area. The headings and content each Section would be similar to the aforementioned specs and provide easier use and comparison. Erik will email a draft.*

IV. New Business: *None.*

V. Other: *None*

VI. Next Meeting: *June 15 at 11:00 a.m. via GoToMeeting.*

VII. Adjournment: *11:25 a.m.*