Presiding: Erik Updyke, APWA Co-Chair

1. Called to Order: 9:31 a.m.

2. Self-Introduction of those present (from the sign-in sheet):
   Alvarez, Veronica  Gladding McBean
   Diaz, David*  Griffith Co. / AGCC
   Fahey, Keegan  LA County
   Graham, Peggy  Advanced Drainage Systems
   Larue, Tom  Advanced Drainage Systems
   MacFarlane, Randy*  City of LA BOE
   Massabki, Raffi*  City of LA BOE
   Moore, John  BNi
   Peterson, Dan*  DJP C. / AGCC
   Tatalovich, Mike*  LACSD
   Tavakoli, Ali  Marina Landscape
   Taylor, Carl  Huitt-Zollars
   Updyke, Erik*  LA County
   Yetemian, Raffie  Murray Company

Via Webconference / Teleconference:
   Gilley, Curt*  Terrain Eng. / AGCC
   Galvez, Temo*  City of Fountain Valley
   Gasaway, David*  San Diego County
   Kubasek, Chris*  OCPW
   Phelps, Dan*  Gill & Baldwin / AGCC
   Kim, Jeewoong*  Ventura County PWA
   Moheize, Omar*  City of Burbank
   Woolsey, Rory  BNi
   Tsau, Allison  LADWP
   Vivant, Don*  Sully-Miller / AGCC

(* denotes voting member; ** denotes voting member with proxy)

3. Establish a Quorum:
   Self-introductions were made and a quorum was established with 15 voting members present, including 1 utility member and 1 contractor.
4. Approval of Minutes from Last Meeting:
The minutes of the November 16, 2017 meeting were unanimously approved; motion to approve by Dan Peterson; seconded by Omar Moheize.

5. Correspondence:
   a. Proxy: Dan Peterson for Jim St. Martin

6. Old Business:
   a. Supplement Changes: None
      b. Other Old Business: None

7. New Business:
   a. Co-Chairman’s Report:
      Erik Updyke reported:
      1) Mike Tatalovich has resigned as Secretary of the Greenbook (GB) General Committee, effective February 2018. Erik asked that he be notified by any voting members with interest in the position.
      2) Attendance to the GB General Committee was reviewed. Letters were sent to a few agencies informing them that their attendance in 2017 was lower than required, and were asked to step up attendance. Also, the need for all agencies to participate in the subcommittees was reinforced.
      3) To start of the new year, the APWA Chapter President, Tim Zumora, was invited to the General Committee Meeting. Mr. Zumora did not make it to the January meeting, but may attend one of the future meetings.
      4) Erik announced that he will retire from LACDPW on March 30, 2018. Erik is in discussions with LACDPW in regards to his involvement with the GB after retirement.
      5) The 2018 Ed. of the GB should be available by the end of January 2018.
      6) Embossed 2018 Edition GBs will be distributed to regular participants in the subcommittees and General Committee.

   b. Secretary’s Report: No report.


   d. Surface Materials and Methods Subcommittee (SC) Report:
      Chris Kubasek reported:
      1) A meeting was held in January.
      2) Old Business: work on five changes is ongoing.
         a. 272NS (stone for riprap),
         b. 285S Permeable Aggregate Gradations
         c. 286S Class N Pozzalons
         d. 287SP Engineered Emulsion Stabilized Pulverized Base
         e. 291S Section 213-5 Geogrid
e. **Underground Materials and Methods Subcommittee (SC) Report:**
   Curt Gilley reported:
   1) A meeting was held in January, and had good participation.
   2) The meeting focused on edits to Change 289U, Pre-Cast Manhole Specification. The associated standard plan was also discussed.
   3) The next topic to be discussed by the subcommittee will be revisions to Part 5. An outline of this work is nearing completion.

f. **Standard Plans Subcommittee Report:**
   Temo Galvez reported:
   1) A meeting was not held in January.
   2) The first set of revised standard plans was submitted to the Editorial Subcommittee for their review.

g. **General Provisions Subcommittee (SC) Report:**
   Dan Phelps reported:
   1) The last meeting was October 11, 2017.
   2) Since the last meeting, Sections 2-6 and 2-10 were reviewed and no changes were recommended. Review of Section 2-7 has begun.

h. **Special Provisions Guide Subcommittee Report:** No report.

i. **Editorial Standards Subcommittee Report:**
   Erik Updyke reported:
   1) A meeting was held in January.
   2) The first set of standard plan revisions was reviewed.
   3) GB statutes were reviewed.
   4) As a general rule, the standard plans should complement not conflict with the GB.

a. **Other New Business:** None

**8. General Discussion:**

1) David Gasaway asked if any members have experience with fiber reinforced asphalt concrete. June Kim and Erik Updyke both have some experience and requested to speak with David following the meeting.

**9. Date of Next Meeting:** February 15, 2018

**10. Adjourn:** 9:57 a.m.

**Submitted by:** Michael E. Tatalovich, Secretary
Los Angeles County Sanitation Districts
1955 Workman Mill Road, Whittier, CA 90601
(562) 908-4288 ext. 1602; mtatalovich@lacsd.org
### 2018 Meeting Dates

<table>
<thead>
<tr>
<th>Jan 18</th>
<th>Feb 15</th>
<th>March 15</th>
<th>April 19</th>
<th>May 17</th>
<th>June 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 19</td>
<td>Aug 16</td>
<td>Sept 20</td>
<td>Oct 18</td>
<td>Nov 15</td>
<td>Dark</td>
</tr>
</tbody>
</table>