

# PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

## MEETING MINUTES

March 16, 2017

**Presiding: Erik Updyke, APWA Co-Chair**

**1. Called to Order: 9:32 a.m.**

**2. Self-Introduction of those present (from the sign-in sheet):**

Capehart, Rocky	Sprayroq
Diaz, David*	Griffith Co./AGCC
Kubasek, Chris*	OCPW
Mitchell, David*	Member-at-Large
Ramirez, Onofre*	City of Long Beach
Taylor, Carl	Huitt-Zollars
Tatalovich, Mike*	LACSD
Updyke, Erik*	LA County
Vivant, Don*	Sully-Miller/AGCC

Via Webconference / Teleconference:

Borja, Jerry*	City of San Diego
Dungca, Cathi*	City of San Diego
Grindle, Lance*	LA County
Gilley, Curt*	Terrain Eng./AGCC
Jahshan, AJ*	Pal Gen. Eng./AGCASD
Jimenez, Joel	
Massabki, Raffi*	City of LA, BOE
Mohieze, Omar*	City of Burbank
Peterson, Dan*	DJP Co./AGCC
Phelps, Dan*	Gill & Baldwin/AGCC
St. Martin, Jim*	Herzog/AGCC

(\* denotes voting member)

(\*\* denotes voting member with proxy)

**3. Establish a Quorum:**

Self-introductions were made and a quorum was established with 17 voting members present, including 1 utility member and 1 contractor.

**4. Approval of Minutes from Last Meeting:**

The minutes of January 19, 2017 were unanimously approved; motion to approve by Omar Mohieze; seconded by Dan Peterson.

The minutes of February 16, 2017 were unanimously approved; motion to approve by Onofre Ramirez; seconded by Chris Kubasek.

**5. Correspondence:**

- Email dated 3/15/17 from Erik Updyke to Mike Tatalovich: transmitted changes 267S, 279S, and 281E for voting at the General Committee Meeting on 4/20/17.
- Email dated 3/14/17 from Erik Updyke to Daniel Phelps: transmitted the annual update to the GB Committee Membership Roster.
- Email dated 3/9/17 from Daniel Phelps to Erik Updyke and Mike Tatalovich: transmitted appointment letters for Dennis Ambayec and Sarkis Oganessian for the City of Glendale, Elmer Datuin for Riverside County Transportation, and Edgar Gasaway for County of San Diego DPW.
- Email dated 2/28/17 from Erik Updyke to Christy Daus with City of Brea: informs her that APWA Inland Empire Branch is hosting a Greenbook Seminar on March 23 and provides a flyer, see attached. Also, informs here that APWA So Cal Chapter will host a GB seminar on November 9, location, time, and other details are TBD.

**6. Old Business:**

a. Supplement Changes: The changes listed below will be voted on at the next meeting scheduled on April 20, 2017.

- Change No. 267S – Section 203-3 Emulsified Asphalt & 302-4 Slurry Seal Surfacing
- Change No. 279S – Sections 203-4 and 302-3 Microsurfacing
- Change No. 281E – Part 4 Existing Improvements, Protection and Restoration

b. Other Old Business: None

**7. New Business:**

a. Co-Chairman's Report:

Erik Updyke reported:

- 1) Later this afternoon, PWSI will have their annual meeting at AGCC.
- 2) APWA Inland Empire Branch is sponsoring a Greenbook Seminar on Thursday, March 23, 8 a.m. to 4 p.m., at De Anza Community Center in Ontario, see attached flyer.
- 3) APWA's 18<sup>th</sup> Annual Complete Streets and Technology Conference will be held on April 19 at the City of Carson Community Center. Provides education and demonstrations on the latest developments and technology in public infrastructure as it relates to capital improvements, O&M and funding. Registration details are at APWA Southern California Chapter website.
- 4) California Asphalt Pavement Association's Spring Conference and Equipment Expo will be held April 12 and 13, at the Doubletree Hotel in Ontario.
- 5) Erik shared a few statistics with the Committee that indicated lack of participation by agencies in the GB Committee and Subcommittee meetings
  - There are 20 member agencies

- Nine agencies attended less than half the meetings
- Two agencies attended no meetings
- Only six agencies have a person that attends regularly in subcommittee meetings

b. Secretary's Report: nothing to report.

c. Communication Report: nothing to report.

d. Surface Materials and Methods Subcommittee (SC) Report:

Chris Kubasek reported:

- 1) The SC approved Changes 246S, 267S, 279S, and 281S this last month.
- 2) Work on Changes 270S and 286S continues.
- 3) Work on Change 272S is on hold. It was pointed out that the State made changes to the guidelines, and that some projects should be completed before comments are made and the spec is revised.
- 4) Wet track abrasion testing and Superpave – work continues. There appears to be no industry consensus on what to do with the testing.

e. Underground Materials and Methods Subcommittee (SC) Report:

Curtiss Gilley reported:

- 1) Good turnout at the last meeting.
- 2) Work on changes is ongoing, including Changes 273U, 275U, 283U, and 284U, and Section 307 Jacking and Tunneling.
- 3) Change 283U is slated to be included in the GB 2018 Edition, along with 278U which was already approved.
- 4) Part 5 – An ad-hoc or task force will be formed to revise Part 5, because it is too large to work into the normal SC meeting.
- 5) There was much focus on jacking and tunneling at the last meeting. Tentatively scheduled to complete this change in 1-2 months.

f. Standard Plans Subcommittee Report:

David Mitchell reported:

- 1) Update to Part 1 continues. This last month, revision of two plans were completed and sent to Editorial.
- 2) The next task will be to review/revise Parkway Utilities, Plan 101-2.

g. General Provisions Subcommittee (SC) Report:

Dan Phelps reported:

- 1) Last meeting had good turnout.
- 2) Part 1 will consist of reorganization more than rewriting to align with Caltrans specifications. This change is anticipated to make it into the 2018 GB.
- 3) Next, various provisions will be reviewed.

h. Special Provisions Guide Subcommittee Report: Nothing to report.

i. Editorial Standards Subcommittee Report:

Erik Updyke reported:

- 1) The SC approved three changes, Changes 267S, 279S, 281E, which will be voted on at the April 20 General Committee meeting.

j. Other New Business: None

**8. General Discussion:** None

**9. Date of Next Meeting:** April 20, 2017

**10. Adjourn:** 10:00 a.m.

Submitted by: Michael E. Tatalovich, Secretary  
Los Angeles County Sanitation Districts  
1955 Workman Mill Road, Whittier, CA 90601  
(562) 908-4288 ext. 1602; [mtatalovich@lacsds.org](mailto:mtatalovich@lacsds.org)

**2017 Meeting Dates**

<del>Jan 19</del>	<del>Feb 16</del>	<del>March 16</del>	April 20	May 18	June 15
July 20	Aug 17	Sept 21	Oct 19	Nov 16	Dec 21