

PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

MEETING MINUTES

April 19, 2018

Presiding: Erik Updyke, APWA Co-Chair

1. Called to Order: 9:37 a.m.

2. Self-Introduction

Present (per sign-in sheet):

Kubasek, Chris*	Orange County Public Works
LaRue, Thomas (Tom)	ADS
Massabki, Raffi*	City of Los Angeles BOE
Moheize, Omar*	City of Burbank
Moore, John	BNI Publications, Inc.
Peterson, Dan*	DJP Co.
Peterson, Tim	greenbookspecs
Ramirez, Onofre*	City of Long Beach
Updyke, Erik*	Member at Large
Vivant, Don*	Sully-Miller Contracting Corp.
Yeremian, Raffie	Murray Co.

Web / Teleconference:

Chen, Patti Murray	Tencate Geosynthetics
Datuin, Elmer*	Riverside County
Francis, Victoria*	Orange County Sanitation District
Galvez, Temo	City of Fountain Valley
Gilley, Curt*	Terrain Engineering Inc.
Kim, Jeewoong (Jun)*	Ventura County
Phelps, Daniel J.*	Gill & Baldwin, P.C.
Woolsey, Rory	BNI Building News

(* denotes voting member; ** denotes voting member with proxy)

3. Establish a Quorum:

Self-introductions were made and a quorum was not established at the beginning of the meeting with only 12 voting members present.

4. Approval of Minutes from Last Meeting:

A vote to approve the minutes of the March 15, 2018 Greenbook Committee meeting was not held since a quorum was not established.

5. Correspondence:

- a. Letter dated February 27, 2018 from the City of San Diego to Public Works Standards, Inc. naming Ramesis Bustamante (replacing Alaine James) as the new alternate voting member.
- b. Email dated April 20, 2108 Dan Phelps requesting to generate an appointment letter for Ramesis Bustamante (City of San Diego) as the new alternate voting member replacing Alaine James.

6. Old Business:

- a. Supplement Changes: None
- b. Other Old Business: None

7. New Business:

- a. Co-Chairman's Report:
 - 1) Erik Updyke noted some of the outcomes of the March 2018 Public Works Standards Inc, annual meeting with the Board of directors (the governing corporate body of the greenbook committee);
 - i. Erik Updyke will remain APWA' Co-Chair for the next year and possibly Lance Grindle (LA County DPW) will be the successor. Keegan Fahey (LA County DPW) will be designated Vice Chair of Editorial in place of Lance Grindle who will be Vice Chair of Communication.
 - 2) Things to follow-up on:
 - i. Erik will discuss with the Board the possibility of having a paid Administrator/ Management Assistant for the Greenbook Committee to perform staff functions if budget allows (budget is based on the small amount of royalty that comes in each year from the sale of the greenbooks).
 - ii. Record keeping; Erik emphasized the need to have more formalized records.
 - iii. Membership Roster to be kept current.
- b. Secretary's Report: No report.
- c. Communication Report: No report.
- d. Surface Materials and Methods Subcommittee Report:

Chris Kubasek reported:

 - 1) A meeting was held April 17 (*next meeting May 15, 2018*)
 - 2) Section 213-5 "Geotextiles and Geogrids";
 - i. Tensar discussed its proposed changes to Table 213-5.2. The changes are clarifications of definitions contained in ASTM D7737 and D6637.
 - ii. Upon review a few additional definitions and clarifications on how the formulas are applied were identified. Tensar agreed to the suggestions.
 - iii. Tencate (another geogrid manufacturer) was unable to attend the April 17th meeting.
 - iv. Final review of proposed changes and any final revisions to be made at the May 15th meeting.

- e. Underground Materials and Methods Subcommittee Report:
Curt Gilley reported:
 - 1) A meeting was held April 17 (*next meeting May 15, 2018*)
 - 2) Edits to Change 289UM “Precast MH Specification” are ongoing.
 - 3) Revisions to Part 5 will start following the completion of the MH Specs.

- f. Standard Plans Subcommittee Report:
Temo Galvez reported:
 - 1) A meeting was not held in April 5 (*next meeting May 3, 2018*)
 - 2) Target to complete STD Plans editorial changes by July 2018.
 - 3) Subcommittee will move to structural changes after August 2018.

- g. General Provisions Subcommittee Report:
Dan Phelps (No Report provided):
 - 1) Meeting was held on April 11 (*next meeting May 9, 2018*).

- h. Special Provisions Guide Subcommittee Report: No report.
No meeting scheduled.

- i. Editorial Standards Subcommittee Report: No report.
No meeting was held in April 18 (*next meeting May 16, 2018*)

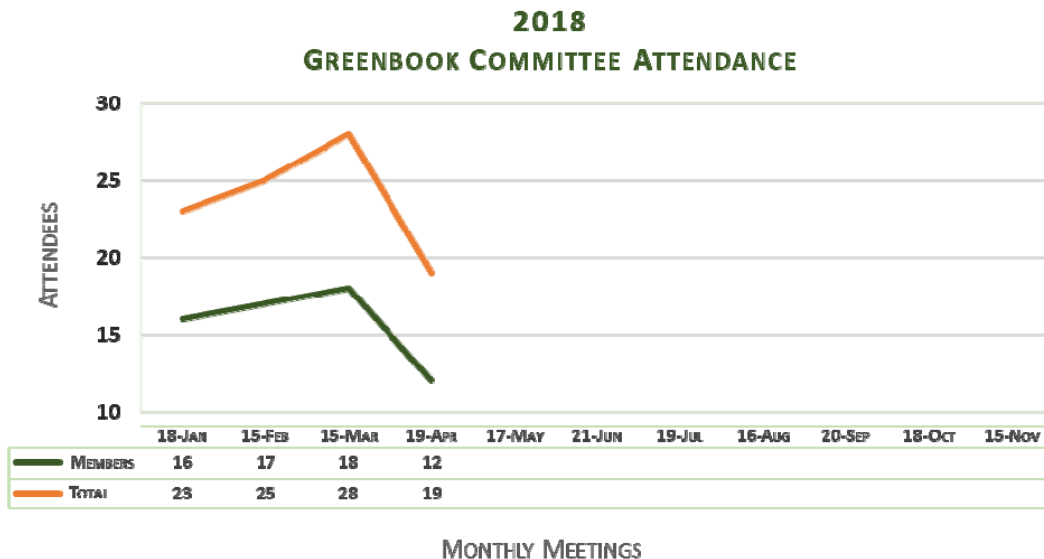
- j. Other New Business:
Embossed Greenbooks are available for pick up by Subcommittee Chairs.

8. **General Discussion:** (None)

9. **Next Meeting:** May 17, 2018

10. **Adjourn:** 10:00 a.m.

Submitted by: Raffi Massabki, Secretary
 City of Los Angeles, Dept. of Public Works
 Bureau of Engineering, Design Standards & Investigations
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Raffi.Massabki@Lacity.org (213) 485-5310



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February 27, 2018

Public Works Standards, Inc.
c/o Associated General Contractors of California
1906 W. Garvey, Suite 100
West Covina, CA 91790

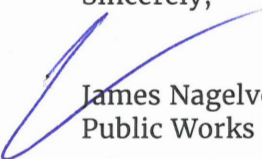
Subject: GREENBOOK Committee – Designation of Voting Members by the City of San Diego

To Whom It May Concern:

Please remove the City of San Diego's previous alternate voting member Alaine James from the current Public Works Standards, Inc. membership roster. Jerry Borja and Ramesis Bustamante will be our new alternate voting members. Jerry can be reached at JBorja@saniego.gov or 619-533-3758 and Ramesis at RWBustamante@saniego.gov or 619-533-3789.

We appreciate the opportunity to participate on this committee. Please contact Catherine Dungca at cdungca@saniego.gov or 619-533-3778 with any question regarding this request.

Sincerely,



James Nagelvoort
Public Works Director and City Engineer

cc: Myrna Dayton, Assistant Director and Chief Deputy City Engineer
Mark Nassar, Deputy Director, PI Division
Catherine Dungca, Senior Civil Engineer, PI Division
Jerry Borja, Associate Civil Engineer, PI Division
Ramesis Bustamante, Associate Civil Engineer, PI Division