

# PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

## MEETING MINUTES

June 21, 2018

**Presiding:** Erik Updyke, APWA Co-Chair

1. **Called to Order:** 9:35 a.m.

2. **Self-Introduction**

Present (per sign-in sheet):

|                    |  |
|--------------------|--|
| Diaz, David*       | Griffith Company                                     |
| Ducharm, Bryce     | Thompson Pipe Group                                  |
| Kubasek, Chris*    | Orange County Public Works                           |
| Massabki, Raffi*   | City of Los Angeles BOE                              |
| Peterson, Dan*     | DJP Co.  |
| Peterson, Tim      | greenbookspecs                                       |
| Phelps, Daniel J.* | Gill & Baldwin, P.C.                                 |
| Updyke, Erik**     | Member at Large ( <i>Proxy for Mitchell, David</i> ) |

Web / Teleconference:

|                        |                               |
|------------------------|-------------------------------|
| Chen, Patti Murray     | Tencate Geosynthetics         |
| Dungca, Catherine*     | City of San Diego             |
| Fahey, Keegan*         | LA County DPW                 |
| Gasaway, Dave (Edgar)* | San Diego County Public Works |
| Gilley, Curt*          | Terrain Engineering Inc.      |
| Moheize, Omar*         | City of Burbank               |
| Salazar, Alex          | City of Irvine                |
| Wilhelm, Vin           | BNi Building News             |

(\* denotes voting member; \*\* denotes voting member with proxy)

3. **Establish a Quorum:**

Self-introductions were made and a **QUORUM WAS NOT ESTABLISHED** at the beginning of the meeting with 12 voting members present.

4. **Approval of Minutes from previous Meetings:**

A vote to approve the minutes of the March 15, April 19 & May 17, 2018 Greenbook Committee meetings was not held since a quorum was not established.

**5. Correspondence:**

Proxy for Dave Mitchell (6/21/18 meeting) to Erik Updyke.

**6. Old Business:**

- a. Supplement Changes: None
- b. Other Old Business: None

**7. New Business:**

- a. Co-Chairman's Report: No report.  
Erik Updyke shared his new email address [erikup59@gmail.com](mailto:erikup59@gmail.com) with the greenbook committee and reminded online attendees (web & tele) to stay engaged with audio to help ensure we have a quorum.
- b. Secretary's Report: No report.
- c. Vice Chair Communication Report: No report.  
Erik Updyke noted that last meeting general discussion initiated by Lance Grindle regarding issuing of greenbook supplements was good and would like to continue that discussion in future meetings when Lance is present.
- d. Vice Chair Editorial Report: No report.  
Per Keegan Fahey, Underground forwarded the Precast Maintenance Hole change to editorial and ES subcommittee meetings will resume in July 2018.
- e. Surface Materials and Methods Subcommittee Report:  
Chris Kubasek reported:
  - 1) A meeting was held June 19 (*next meeting July 19, 2018*)
  - 2) Section 213-5 "Geotextiles and Geogrids"; An independent testing lab participated in the meeting and helped clarify definitions used in Table 213-5.2 and the engineering behind the testing methods. A revised final draft of the change was distributed in the meeting and will be discussed in the next Surface subcommittee meeting (a change number is needed to be assigned for this change).
  - 3) 272SM (Riprap) will be ready to be reviewed and approved by the Surface Subcommittee in July 2018.
- f. Underground Materials and Methods Subcommittee Report:  
Curt Gilley reported:
  - 1) A meeting was held June 19 (*next meeting July 19, 2018*)
  - 2) 289UM "Precast MH Specification" is approved and was sent to Editorial & Standard Plans subcommittees.
  - 3) Started general discussions on Part 5. Erik Updyke suggested to assign a separate change number to Pipe Bursting and make it a lower priority than other updates in Part 5 and noted that Horizontal Directional Drilling has become a widespread practice and thus more urgent section to work on.
- g. Standard Plans Subcommittee Report:  
Alex Salazar reported:
  - 1) A meeting was held June 7 (*next meeting July 3, 2018*)

- 2) SP subcommittee is on track to complete STD Plans editorial changes by Oct. 2018 & proceed with the structural changes after Nov. 2018.
- 3) Erik Updyke noted that he met with David Mitchell and gave him comments on some Standard Plans and asked Alex Salazar to forward editorial changes/notes on-hand to Editorial for review in July.

h. General Provisions Subcommittee Report:

- 1) A meeting was held June 13 (*next meeting July 11, 2018*)
- 2) Daniel Phelps voiced a concern that the listed specification sections requiring submittals in Section 3-8.4 “Supporting Information” is incomplete and the subcommittee is debating whether to make the list complete or eliminate it all together. Erik Updyke’ perspective is that the supporting information list in 3-8.4 is for “common” submittals and it is structured to aid those that are less familiar with the technical requirements and should remain in place with possibly language added to specify that it is not exclusive. Erik Updyke also noted that the greenbook has a simplified NTP procedure (*inspector type projects vs. resident engineer construction manager type projects*) and that it will be a worthwhile investment in the long run to raise the greenbook to meet construction management levels needed for today’ projects.

i. Special Provisions Guide Subcommittee Report: No report.

j. Editorial Standards Subcommittee Report: No report. (*next meeting July 18, 2018*)

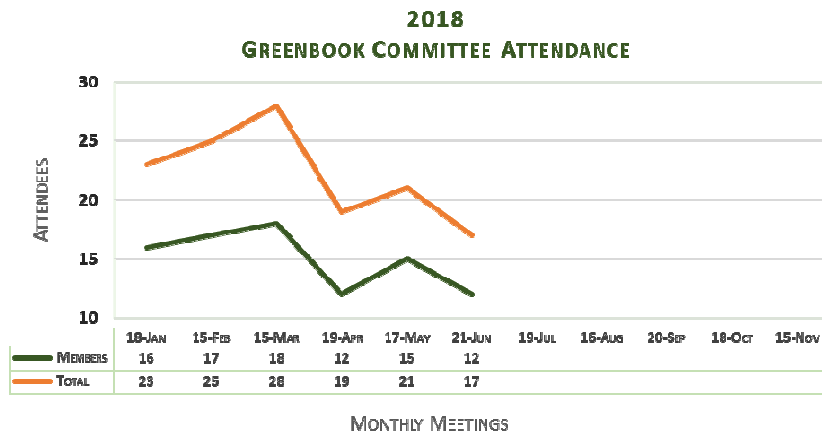
k. Other New Business: (None)

**8. General Discussion:**

**9. Next Meeting:** July 19, 2018

**10. Adjourned:** 10:11 a.m.

Submitted by: Raffi Massabki, Secretary  
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 Bureau of Engineering, Design Standards & Investigations  
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Members



Associated General Contractors of California



The Greenbook Committee of Public Works Standards, Inc.

Publications

Standard Specifications for Public Works Construction (Greenbook)

Standard Plans for Public Works Construction

PROXY

Name

DAVID MITCHELL [print]

[signature] [signature]

Representing

[X] APWA

[ ] AGC

[ ] SCCA

[ ] ECA

for [if APWA representative, indicate agency affiliation]

MEMBER AT LARGE

Pursuant to Article II.B.3 of the Operating Policies and Procedures of the Greenbook Committee of Public Works Standards, Inc., I hereby designate

ERIK UPDYKE

[Name]

to represent

[X] APWA

[ ] AGC

[ ] SCCA

[ ] ECA

for [if APWA representative, indicate agency affiliation]

to vote on my behalf at the Greenbook Committee meeting

JUNE 21, 2018 [signature]

[date]

for all matters that come before the committee.

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