PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

MEETING MINUTES

July 19, 2018

Presiding: Erik Updyke, APWA Co-Chair [and Dan Peterson]

1. Called to Order: 9:32 a.m.

2. Self-Introduction:

<table>
<thead>
<tr>
<th>Voting Members &amp; Alternates</th>
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<tbody>
<tr>
<td>1 Fahey, Keegan</td>
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<td>2 Fernandez, Birger (Dickie)</td>
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<td>3 Gilley, Curt</td>
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<td>4 Howard, Anthony</td>
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<td>5 Kubasek, Chris **</td>
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<td>6 Macfarlane, Randall</td>
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<td>7 Massabki, Raffi</td>
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<td>8 Mitchell, David</td>
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<td>9 Moheize, Omar</td>
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<td>10 Oganesyan, Sarkis **</td>
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<td>11 Peterson, Dan</td>
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<td>12 Phelps, Daniel J.</td>
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<td>13 Ramirez, Onofre</td>
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<td>14 Tsau, Allison</td>
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<td>15 Updyke, Erik</td>
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<td>16 Vivant, Don</td>
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<tr>
<td>17 Yanez, David</td>
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<td>18 Yeremian, Raffie</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Other Participants</th>
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<tbody>
<tr>
<td>19 Avazian, Armen</td>
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<td>20 Galvez, Temo</td>
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<tr>
<td>21 Johnson, Mark</td>
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<tr>
<td>22 LaRue, Thomas (Tom)</td>
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<td>23 Moore, John</td>
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<td>24 Rajswing, Aidan</td>
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<td>25 Tran, Vinh</td>
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(T denotes attendance via Teleconference, ** denotes Member with proxy)

3. Establish a Quorum:
Self-introductions were made and a quorum was established at the beginning of the meeting with 18 voting members present.

4. Approval of Minutes from previous Meetings:
A vote to approve the minutes of March, April & May 2018 Greenbook Committee meetings were unanimously approved;
3/15/18 minutes - Motion to approve by Omar Moheize; Seconded by Dan Peterson.
4/19/18 minutes - Motion to approve by Dan Peterson; Seconded by Onofre Ramirez.
5/17/18 minutes - Motion to approve by Dan Peterson; Seconded by Onofre Ramirez.
6/21/18 minutes - Motion to approve by Dan Peterson; Seconded by Omar Moheize.

5. Correspondence:
   a. Proxy to Armen Avazian for Sarkis Oganesyan (7/19/18 meeting).
   b. Proxy to Vinh Tran for Chris Kubasek (7/19/18 meeting).
   c. Letter dated 6/27/2018 (received 7/19/2018) from the Engineering Contractor’ Association (ECA) to Public Works Standards, Inc. appointing Mr. Raffie Yeremian (voting member) & Mr. Scott Johnson (Alternate member).

6. Old Business:
   a. Supplement Changes: None
   b. Other Old Business: None

7. New Business:
      • This is the first quorum the committee had in 4 months, Erik Updyke reminded members & alternates to please use Proxy Forms if they are both unable to attend to help ensure we have a quorum every month.
      • Registration is now open for the annual Greenbook Seminar in Anaheim presented November 14th 2018 by the APWA Southern California Chapter (see attachment) http://southerncalifornia.apwa.net/EventDetails/15506
      • On Thursday August 2nd, 2018 Erik Updyke will be speaking at the City & County Engineers Association (CCEA) Luncheon in Monterey Park. The topic is titled “the Greenbook Committee; Past Present & Future” (11:30am to 1:30pm/ $35 for non-members).
      • Erik adjourned the meeting to attend the APWA Chapter meeting at Santa Fe Springs where they are giving out their annual scholarships.
   b. Secretary’s Report: No report.
   c. Vice Chair Communication Report: No report.
   d. Vice Chair Editorial Report: No report.
   e. Surface Materials and Methods Subcommittee Report:
      Keegan Fahey: A meeting was held July 17 (next meeting Aug. 14, 2018)
      1) Section 213-5 “Geotextiles and Geogrids”; Discussions ongoing about Table 213-5.2 & related notes, expect to have the notes corrected for the next meeting.
      2) Stabilized Base & Asphalt Task Forces did not meet in July.
      3) Concrete Ad Hoc met July 12 reviewed the SCM Class Table and still looking at RipRap (272SM) and changes to the gradation and size of the rock.
   f. Underground Materials and Methods Subcommittee Report:
      Curt Gilley: A meeting was held July 17 (next meeting Aug. 14, 2018)
1) Looking at section 300 for the Precast MH installation Specification and related standard plan and expect to have a draft ready for review in the August meeting.
2) The Precast Concrete Pipe Association is offering to have one of the Underground M&M meetings (probably around October 2018) at the Rialto concrete pipe Plant and give everyone a tour.

g. Standard Plans Subcommittee Report:
   Temo Galvez: A meeting was held July 3 (next meeting Aug. 2, 2018)
   1) On track to complete STD Plans editorial changes by Oct. 2018 & proceed with the structural changes after Oct. 2018 and have it ready for the next publishing.

h. General Provisions Subcommittee Report:
   David Yanez: A meeting was held July 11 (next meeting Aug. 8, 2018)
   1) Continue to evaluate section 3 control of work, specifically 3-8.4,5 & 6
   2) Transmitted the entirety of Part I comments through 3-8.3 to editorials.


j. Editorial Standards Subcommittee Report:
   A meeting was held July 18, 2018 (next meeting Aug. 15, 2018)
   The Editorial Standards Subcommittee meeting yesterday was the first meeting since January 2018 due to a lack of discussion items. The Part 2 portion of Change No. 289U, precast concrete manholes, was reviewed, discussed, and edited.

k. Other New Business: (None)

8. General Discussion: (None)
9. Next Meeting: August 16, 2018
10. Adjourned: 9:52 a.m.

Submitted by: Raffi Massabki, Secretary
City of Los Angeles, Dept. of Public Works
Bureau of Engineering, Design Standards & Investigations
1149 S. Broadway, Suite 635 Los Angeles, CA 90015
Raffi.Massabki@Lacity.org (213) 485-5310
June 27, 2018

Ken Montgomery
Public Works Standards, Inc.
AGC Southern California Regional Office
1906 West Garvey Avenue South, Suite 100
West Covina, California 91790

Re: Green Book Nominations

Dear Mr. Montgomery,

The Engineering Contractors' Association would like to appoint Mr. Raffie Yeremian (voting member) & Mr. Scott Johnson (alternate) to the Green Book Public Works Standards, as replacements for Mr. Dave Sorem. Listed below is the nominations contact information.

Raffie Yeremian
Murray Company
18414 S Santa Fe Avenue
Rancho Dominguez, CA 90221
310-637-1500

Scott Johnson
Ferreira Coastal Construction
10370 Commerce Center Dr., #B200
Rancho Cucamonga, CA 91730
909-606-5900

Thank you for your help regarding this appointment.

Sincerely,

Wes May
Executive Director

cc: Eric Updyke (erikup59@gmail.com)

WM/srv
PROXY

Name

CHRISTOPHER G. KUBASEK

[print]

Representing

☐ APWA   ☐ AGC   ☐ SCCA   ☐ ECA

for [if APWA representative, indicate agency affiliation] OC PUBLIC WORKS (ORANGE COUNTY)

Pursuant to Article II.B.3 of the Operating Policies and Procedures of the Greenbook Committee of Public Works Standards, Inc., I hereby designate

JINH TRAH

[Name]

to represent

☐ APWA   ☐ AGC   ☐ SCCA   ☐ ECA

for [if APWA representative, indicate agency affiliation] OC PUBLIC WORKS (ORANGE COUNTY)

to vote on my behalf at the Greenbook Committee meeting

JULY 19, 2018

date

for all matters that come before the committee.
PROXY

Name ________________________________ [print] ________________________________ [signature]

Representing ☑ APWA ☐ AGC ☐ SCCA ☐ ECA

for [if APWA representative, indicate agency affiliation] ________________________________

City of Glendale, California

Pursuant to Article II.B.3 of the Operating Policies and Procedures of the Greenbook Committee of Public Works Standards, Inc., I hereby designate

Armen Avazian ________________________________ [Name]

to represent ☑ APWA ☐ AGC ☐ SCCA ☐ ECA

for [if APWA representative, indicate agency affiliation] ________________________________

City of Glendale, California

to vote on my behalf at the Greenbook Committee meeting ________________________________ July 19, 2018 [date]

for all matters that come before the committee.

AGC Southern California Regional Office
1906 West Garvey Avenue South, Suite 100
West Covina, California 91760
This Seminar is designed to:

1. **Promote the proper use and understanding of the Greenbook**
2. **Highlight and discuss the various general provisions, their relationship to the Public Contract Code and their implementation during contract administration**
3. **Address the use of the Greenbook as the Standard Specifications for most public works projects through proper preparation of complementary special provisions**

**Wednesday November 14, 2018**

7:30 am Registration  
8:00 am to 4:00 pm Program

$95.00 per person (Member)  
$120.00 per person (Non-Member)

Course notes, breakfast, lunch and refreshments included

Anaheim, CA