

**PUBLIC WORKS STANDARDS, INC.**

**GREENBOOK COMMITTEE**

**MEETING NOTICE**

July 19, 2012

The regular meeting of the Public Works Standards, Inc., Greenbook Committee will be held at 9:30 AM, Thursday, July 19, 2012 in the Associated General Contractors of California (AGCC) Offices, 1906 West Garvey Avenue South Suite No. 100, West Covina, CA, 91760.

Members are encouraged to send their alternate, or a proxy, if they cannot attend. Proxy forms are located at: [www.Greenbookspecs.org](http://www.Greenbookspecs.org)

Audio Conference Number: 1-877-668-4490 / Code: 577 791 381

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**Scheduled Subcommittee Meetings:**

New Materials & Methods	Jul 17, 2012	11:00 AM	<u>[Underground]</u>	AGCC / Curtis Gilley
New Materials & Methods	Jul 17, 2012	9:30 AM	<u>[Surface]</u>	AGCC / Greg Clayton
Special Provisions Guide	Jul 18, 2012	11:00 AM		LACDPW / Erik Updyke
Editorial Standards	Jul 18, 2012	11:00 AM		LACDPW / Erik Updyke
Standard Plans	Aug 16, 2012	After Greenbook		AGCC / Omar Moheize
Specifications	Jul 18, 2012	9:00 AM		On-Line / Nelson Nelson

**Scheduled Task Force Meetings:**

Concrete Ad Hoc	Jul 12, 2012	9:30 AM	AGCC, West Covina	Ken Sears
Asphalt Task Force	Jul 11, 2012	1:00 PM	Orange Co. Public Works	Tom Williams
Green Materials Task Force	No Scheduled Meeting		Sully Miller, Brea	Don Vivant

**PUBLIC WORKS STANDARDS, INC.**

**GREENBOOK COMMITTEE**

**MINUTES**

**June 21, 2012**

**Presiding: Erik Updyke, APWA Co-Chair**

**1. Called to Order: 9:34 AM**

**2. Self Introduction of those present (from the sign-in sheet):**

Greg Clayton*	Con. Eng., Inc. / AGCC
Jon Ganz*,**	Los Angeles County Sanitation Districts
Curt Gilley*	Terrain Engineering / AGCC
Randall MacFarlane*	City of Los Angeles
David Mitchell*	City of Long Beach
Joe Parker	NCPI
Dave Sorem*	Mike Bubalo Construction / ECA
Erik Updyke*	County of Los Angeles DPW
Paul Von Berg*	Brutoco / SCCA
Hamid Abedzadeh	Orange County

Via Webconference / Teleconference:

Eric Charlonne*	City of Huntington Beach
Larry Horsman*	San Diego County
Nelson Nelson*	City of Corona
Phil Nelson*	Ventura County
Hugh Smith*	Riverside County
Mark White	Southern California Gas Co.
Vin Wilhelm	BNi

(\* denotes voting member)

(\*\* denotes voting member with proxy)

**3. Establish a Quorum:**

Self-introductions were made and a quorum was established with 14 voting members present, including utility and contractor member representation.

#### **4. Approval of Minutes from Last Meeting:**

Minutes of the April 17, 2012 meeting were approved. Motion to approve by Curt Gilley; seconded by Dave Sorem; unanimously approved.

#### **5. Correspondence:**

- a. Proxy from Samara Ali-Ahmad to Jon Ganz for meeting on June 21, 2012.
- b. Email dated June 20, 2012 from Nelson Nelson to Jon Ganz regarding Change No. 239S.

#### **6. Old Business:**

- a. Supplement Changes: None.
- b. Items for Action after 30-day Hold:
  - Change No. 212NS – Concrete Piles. Motion to approve by Gregory Clayton; seconded by Nelson Nelson; unanimously approved.

#### **7. New Business**

##### 1) Co-Chairman's Report:

Erik Updyke reported the following:

- 1) On June 14, 2012, Erik Updyke and Nelson Nelson presented a Greenbook seminar at the Handelry Hotel, San Diego. The presentation was well attended with 45 attendees.
- 2) APWA is planning a Greenbook seminar on August 28, 2012 at Anaheim Convention Center, Anaheim to coincide with the APWA Congress. If you have never been to an APWA Congress, Erik highly suggested checking it out. Also, the SoCal Chapter of APWA is still looking for volunteers to assist with the Congress – please spread the word!

##### 2) Secretary's Report:

Nothing to report.

##### 3) Communication Report:

Nothing to report.

##### 4) Editorial Report:

Nothing to report.

##### 5) New Materials and Methods – Underground Subcommittee Report:

Curtis Gilley reported the following:

- 1) Meeting held on June 19, 2012.
- 2) Change No 222NU – Worked on changes, mostly editorial.

- 3) Part 5, Debris Removal – There was a request to review cleaning specification specifically, mostly editorial. Underground Subcommittee to consider proceeding with this task separate from review of entire Part 5.
- 4) Change No. 241NU – Proposed language follows CalTrans language, which is not consistent with Greenbook style. Referred Proposer to the Greenbook Style Guide and requested that change be resubmitted in appropriate language.
- 5) Change No. 242NU – Worked on changes.
- 6) Change No. 243NU – Worked on changes.

The next Underground Subcommittee meeting will be on July 17, 2012 at 11:00 AM at AGCC.

6) New Materials and Methods – Surface Subcommittee Report:  
Gregory Clayton reported the following:

- 1) Meeting held on June 19, 2012.
- 2) Change No. 164NS – No progress – need to discuss with Updyke.
- 3) Change No. 175NS – No progress – need to discuss with Updyke.
- 4) Change No. 217NS – Drafting revisions.
- 5) Change No. 229NS – Changes completed. Voted to move to Editorial.
- 6) No new nominations for Subcommittee Secretary – still looking for volunteers!
- 7) Concrete Ad Hoc:
  - i. Meeting was rescheduled for June 21, 2012 at 1:00 PM at AGCC.
  - ii. The next meeting will be on July 12, 2012 at 9:30 AM at AGCC.
- 8) Asphalt Task Force:
  - i. Met on June 13, 2012.
  - ii. Primary topic was rewrite of 203-6, Asphalt Concrete. Erik Updyke submitted and reviewed his comments to the change. A separate meeting is to be scheduled to complete the change for 2012.
  - iii. The next meeting will be on July 11, 2012 at 1:00 PM at the Orange County facility.

The next Surface Subcommittee meeting will be on July 17, 2012 at 9:30 AM at AGCC.

7) Specifications Subcommittee Report:  
Nelson Nelson reported the following:

- 1) Meeting held on June 20, 2012.
- 2) Change No. 175S – It was recommended that the proposed change be forwarded to a committee of experts (e.g., WATCH).
- 3) Change No. 183SP – Looking for written copy. Ganz to check records and forward a copy to Nelson.
- 4) Notes on Change Log - Change Nos. 228S and 233S were forwarded to Editorial but are not reflected.
- 5) Change No. 234S – To be returned to Specifications

The next on-line meeting will be on July 18, 2012 at 9:00.

8) Standard Plans Subcommittee Report:

Nothing to report.

9) Special Provisions Guide Subcommittee Report:

Erik Updyke reported the following:

- 1) Intent of Subcommittee is to prepare Special Provisions Guide. Last prepared for 2003 Greenbook and was well received. It has not been updated since. If this type of Guide is helpful and there is interest for 2012, the Subcommittee will consider preparing a 2012 Guide. Please let Erik know if there is interest in such a guide.
- 2) In the future, may consider incorporating this Subcommittee into the Editorial Standards Subcommittee.

10) Editorial Standards Subcommittee Report:

Erik Updyke reported the following:

- 1) Errata No. 1 to be posted on the website, will not be published. Lance to first review.
- 2) Change No. 243S – To be placed on 30-day hold for voting next month.

11) Green Materials Task Force:

Nothing to report.

12) Other New Business:

- 2013 Supplement – Consider pushing publication date of Supplement out to incorporate recent changes
- Change No. 205NS – Consider changing description instead of adding a new change number.

13) General Discussion:

- Erik Updyke mentioned that an interesting abstract will be presented at the upcoming APWA Congress regarding standardized specifications developed by a group of jurisdictions in Hampton Roads, Virginia that are similar to the Greenbook structure. A copy of the abstract can be found through the APWA website.

14) Adjourn:

The meeting was adjourned at 10:09 a.m. The next meeting is scheduled for August 16, 2012 at 9:30 A.M.

Submitted by:

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**2012 Meeting Dates**

January 19	February 16	March 15	April 19	May 17	June 21
July 19	August 16	September 20	October 18	November 15	December Dark