

PUBLIC WORKS STANDARDS, INC.– GREENBOOK COMMITTEE

MEETING NOTICE

March 17, 2016

The regular meeting of the Public Works Standards, Inc., Greenbook Committee will be held at 9:30 A.M., Thursday, March 17, 2016 in the Associated General Contractors Offices, 1906 West Garvey Avenue South Suite No. 100, West Covina, CA, 91790.

Members are encouraged to send their alternate, or a proxy, if they cannot attend. Proxy forms can be located at: www.Greenbookspecs.org

GoToMeeting: <https://global.gotomeeting.com/meeting/join/938851557>

Audio Conference Number: 1-877-309-2070 / Code: 938 851 557

For those attending via GoToMeeting or audio conference, please mute your microphone/telephone to minimize background noise. Also, it is recommended that a computer headset/microphone or a landline phone be used. Cell phones should only be used as a last resort.

Michael Tatalovich, Secretary
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(562) 908-4288, ext. 1602
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Scheduled Subcommittee Meetings:

New Materials & Methods-S	Mar 15, 2016	9:30 AM	AGCC	TBD
New Materials & Methods-U	Mar 15	11:00 AM	AGCC	Curtis Gilley
Special Provisions Guide	**No Meeting Scheduled**			
Editorial Standards	Mar16	11:00 AM	On-Line	Erik Updyke
Standard Plans	Mar 3	9:30 AM	F-V City Hall/On-Line	Temo Galvez
Specifications	Mar 9	9:00 AM	AGCC/On-Line	Yanez & Phelps

Scheduled Task Force Meetings:

Concrete Ad Hoc	Mar 10	9:30 AM	CTS Cement, Cypress	Ken Sears
Asphalt Task Force	Mar 2	1:00 PM	Caltrans Lab, Fontana	Tom Williams
Stabilized Base Task Force	Mar 1	9:30 AM	Orange Co. Public Works	KrishnaNadaraja

PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

MEETING MINUTES

February 18, 2016

Presiding: Erik Updyke, APWA Co-Chair

- 1. Called to Order: 9:36 AM**
- 2. Self-Introduction of those present (from the sign-in sheet):**

Henry, Terry	Insituform Tech
Jeon, Danny	Thompson Pipe Group
Mitchell, David*	Member at Large
Peterson, Dan*	DJP CO./AGCC
Ramirez, Onofre*	City of Long Beach
Tatalovich, Mike*	LACSD
Updyke, Erik*	LA County

Via Webconference / Teleconference:

Barnum, Brad	Assoc. Gen. Contractors of America
Datuin, Elmer*	Riverside County
Dungca, Cathy*	City of San Diego
Galvez, Temo	City of Fountain Valley
Gilley, Curt*	Terrain Eng/AGCC
Horsman, Larry*	San Diego County
Kim, June*	Ventura County PWA
Mercado, Edgar*	City of LA DWP
Phelps, Dan*	Gill & Baldwin/AGCC
St. Martin, Jim*	Herzog/AGCC
Vivant, Don*	Sully-Miller/AGCC
Yanez, David*	MWD

(* denotes voting member)

(** denotes voting member with proxy)

- 3. Establish a Quorum:**

Self-introductions were made and a quorum was established with 15 voting members present, including 1 utility member and 1 contractor.

- 4. Approval of Minutes from Last Meeting:**

Erik Updyke corrected the January 21, 2016 meeting minutes Item 7.e.2)a., from "Section 215 Cast-in-Place" to "Section 306 Cast-in-Place". The corrected minutes

were approved. Motion to approve by Dan Peterson; seconded by Onofre Ramirez; unanimously approved.

5. Correspondence:

- Email dated Feb 17, 2016 from Dan Phelps to Erik Updyke providing copies of letters making recent committee appointments for OCSD.
- Email dated Feb 17, 2016 from Brad Barnum to Ken Montgomery providing a copy of a letter making a recent committee appointment for Associated General Contractors of America.
- Email dated Feb 1, 2016 from Gail Cain to Erik Updyke providing a copy of a letter making recent committee appointments for OCSD

6. Old Business:

a. Supplement Changes:

- Change No. 273P – Revisions to Standard Plans: Motion to approve changes to 101-3 and return 606-5 to Standard Plans for clarification by Dan Peterson; seconded by Onofre Ramirez; rescinded by both. Motion to send both 101-3 and 606-5 back to Standard Plans for revision by Dan Peterson; seconded by Onofre Ramirez; unanimously approved. The contention was the transition shown on 101-3 should not specify 4:1, and should just state that it shall be in compliance with ADA requirements. On 606-5, the post embedment depth in the “wall/ground” should be just “wall”.

b. Other Old Business:

- Operating Policies and Procedures (OPP) – Erik Updyke recommended changes to the OPP to the Greenbook Committee members via email dated January 19, 2016. Erik reviewed the proposed changes at the meeting and requested a vote to approve.

Erik recommends removal of AGCA San Diego due to lack of participation per Part II E of the OPP. Dan Peterson disagreed and requested that a complete review of all agencies be conducted before removing AGCA San Diego. Erik stated a complete review was performed and in the past, and the County of Santa Barbara had been removed. Dan stated that AGCA San Diego is currently a willing participant of the committee and should therefore not be removed.

A motion to approve the changes to the OPP was made by Dan Peterson, with exception to not to remove AGCA San Diego as a voting member; seconded by Dan Phelps; unanimously approved. The changes will be recommended to PWSI at the annual meeting on March 18.

7. New Business

a. Co-Chairman's Report:

Erik Updyke reported:

- 1) APWA seminar on the Greenbook – committee members were informed of the subject sponsored by the APWA Ventura County Chapter in Thousand Oaks to be held on March 3, see attached flyer.
- 2) Pickle Jar Test – Erik clarified that Section 207-15.3, first sentence, has an error, “ASTM D1987” was mistakenly transposed and should be “ASTM D1897”.
- 3) PWSI is a non-profit mutually beneficial corporation, bylaws dated October 16, 1997. The transition of the Greenbook Committee to the PWSI corporate shield was explained in brief. Erik praised Barney Kamine’s work efforts during the transition.

b. Secretary's Report:

Mike Tatalovich reported:

- 1) The committee roster will be updated prior to the annual PWSI meeting, which will be held on March 18.

c. Communication Report:

Nothing to report.

d. Editorial Report:

Nothing to report.

e. New Materials and Methods – Underground Subcommittee Report:

Curt Gilley reported:

- 1) Met Tuesday, February 16, 2016.
- 2) Had good attendance, and discussed March 3 seminar.
- 3) Status update:
 - a. Section 307 in writing stage.
 - b. Section 217-2.2 clarifying depth under pipes.
 - c. Section 500-1.1.4 clarifying 95% as diameter or area.
 - d. Section 500 editorial review and update continues.

f. New Materials and Methods – Surface Subcommittee Report:

Erik Updyke reported:

- 1) The meeting has been dark for the last two months.
- 2) The expected transition to a new Chair did not occur. Erik will designate a new Chair by the end of February.

g. Specifications Subcommittee Report:

David Yanez reported:

- 1) Met Wednesday, February 10, 2016 at AGC.
- 2) Working on Change No. 277S, Updates to Part 1. Discussed terms and definitions, and document format.

h. Standard Plans Subcommittee Report:

Temo Galvez reported:

- 1) The next meeting will not be held until May 2016 in order to give the attendees time to review the numerous revisions and corrections proposed by Los Angeles County.
- 2) Erik requested to discuss the status following the meeting.

i. Special Provisions Guide Subcommittee Report:

Nothing to report.

j. Editorial Standards Subcommittee Report:

Erik Updyke reported:

- 1) Met Wednesday, February 17, 2016.
- 2) Had good attendance and discussion.
- 3) Discussion focused on Parts 1 and 4.

k. Other New Business:

Nothing to Report

8. General Discussion:

- Temo requests an Outlook meeting appointment be sent for the Greenbook Committee meeting.
- Cathy Dungca anticipates increased participation by her staff in upcoming meetings.

9. Date of Next Meeting: March 17, 2016

10. Adjourn: 10:34 a.m.

Submitted by:

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2016 Meeting Dates

January	February	March	April	May	June
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21	18	17	21	19	16
July 21	August 18	September 15	October 20	November 17	December 15