

# PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

## MEETING MINUTES

June 16, 2016

**Presiding: Erik Updyke, APWA Co-Chair**

**1. Called to Order: 9:31 a.m.**

**2. Self-Introduction of those present (from the sign-in sheet):**

Diaz, David*	Griffith Co. / AGCC
Ducharm, Bryce	Thompson Pipe Group
Futral, Gary	Gladding McBean
Kubasek, Chris*	OCPW
Mitchell, David*	Member-at-Large
Moore, John	BNi
Peterson, Dan*	DJP CO. / AGCC
Ramirez, Onofre*	City of Long Beach
Tatalovich, Mike*	LACSD
Updyke, Erik*	LA County

Via Webconference / Teleconference:

Gilley, Curt*	Terrain Eng/AGCC
James, Alaine*	City of San Diego
Jahshan, AJ*	Pal Gen. Eng./AGCASD
Woolsey, Rory	Gordian Group
Yanez, David*	MWD

(\* denotes voting member)

(\*\* denotes voting member with proxy)

**3. Establish a Quorum:**

Self-introductions were made. A quorum was not established with only 11 voting members present.

**4. Approval of Minutes from Last Meeting:** not approved.

**5. Correspondence:**

- Emails dated June 6, 2016: between Larry Horsman and Mike Tatalovich, nominating Dave (Edgar) Gasaway to replace Larry on the Greenbook Committee representing County of San Diego, and requesting a formal letter to complete the process.

**6. Old Business:**

a. Supplement Changes:

None

b. Other Old Business:

None

**7. New Business**

a. Co-Chairman's Report:

Erik Updyke reported:

- 1) The updated Committee Roster for the Greenbook Committee of PWSI has been placed on the website.
- 2) The Operating Policies and Procedures of the Greenbook Committee of PWSI have been sent to BNi
- 3) APWA Annual Greenbook Seminar is scheduled for Nov 10, 2016.
- 4) APWA Chapter Meeting is scheduled for Thursday, June 23, 2016, and will be a tour of the Middle Harbor project in the Port of Long Beach.

b. Secretary's Report:

Nothing to Report

c. Communication Report:

Nothing to report

f. Surface Materials and Methods Subcommittee Report:

Chris Kubasek reported:

- 1) Work on Changes 246, 267, 270, and 272 NS continues.
- 2) Erik recommended that the subcommittee assign a change number to the microsurfacing specification work, which is ongoing.
- 3) Neenah Enterprises Inc. is requesting to adjust an ASTM standard and specifications for gray cast iron used for manhole rims and lids. The subcommittee will be evaluating Neenah's request.

d. Underground Materials and Methods Subcommittee Report:

Curt Gilley reported:

- 1) Change 278 NU is scheduled for the July agenda.
- 2) Table 217 went to Editorial, and Erik mentioned he has some editorial edits.
- 3) A meeting is scheduled later today at LA County's office in Alhambra to discuss changes to RC box specifications.
- 4) The ASTM standard was updated to D3641 for Section 207-15.3, Pickle Jar Test, and now requires review/acceptance by the City of LA.
- 5) Work on Part 5 and Section 307 continues.

h. Standard Plans Subcommittee Report:

David Mitchell reported:

- 1) A Google account has been activated and will be used to share subcommittee information.
- 2) To improve efficiency of the subcommittee, members are requested to attend meetings instead of calling-in, when feasible.
- 3) Section 1 updates continue. Issues with Standard Plans 101-1, 110-2, 11-4, 120-2, 121-2, 122-2, 123-2, and 130-2 were discussed. Action items were assigned.
- 4) A meeting will not likely be held next month due to the holiday.

g. General Provisions Subcommittee Report:

David Yanez reported:

1) Status Update:

- a. Part 1: review of terms and definitions continues.
- b. Erik encouraged agencies to consider having members attend the subcommittee meetings, because of the heavy use and importance of Part 1 on all contracts/projects.
- c. Dan Peterson mentioned he received a complaint from a contractor regarding mark-ups as defined in 3-3.2.3 of the Greenbook. Erik mentioned that the State Attorney General had previously in 1994 sent a letter to the former APWA-AGC Joint Committee stating including markup percentages constituted price fixing and anti-trust. This letter was the basis for the removal of the markups. Erik stated this issue was closed and markups weren't going to be re-introduced, and that the Greenbook should state the markups are as specified in the Special Provisions.

i. Special Provisions Guide Subcommittee Report:

Nothing to report

e. Editorial Standards Subcommittee Report:

Eric Updyke reported:

- 1) No changes are under review at this time.
- 2) Part 1: restructuring to more closely align with sections of CalTrans' specifications.
- 3) Part 4: to be similar to Part 1.5 of CalTrans' specifications, includes cold mill, removals, manhole adjustment and reconstruction, etc.
- 4) Investigating moving striping and pavement into its own section, since this work is mostly done by subcontractors. Whereas, Parts 2 & 3 include common methods by contractors.

j. Other New Business:

- 1) John Moore with BNi distributed hard copies of the 2016 Supplement to the attendees of the Greenbook Committee meeting.

- 8. **General Discussion:** None
- 9. **Date of Next Meeting:** July 21, 2016
- 10. **Adjourn:** 9:56 a.m.

Submitted by: Michael E. Tatalovich, Secretary  
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**2016 Meeting Dates**

<del>Jan 21</del>	<del>Feb 18</del>	<del>March 17</del>	<del>April 21</del>	<del>May 19</del>	<del>June 16</del>
July 21	Aug 18	Sept 15	Oct 20	Nov 17	Dec 15