

# PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

## MEETING MINUTES

February 21, 2019

**Presiding:** Lance Grindle, APWA Co-Chair

1. **Called to Order:** 9:31 a.m.

2. **Self-Introduction:**

Voting Members & Alternates		
1	Arrington, Edward	City of Los Angeles BOE
2	Datuin, Elmer	Riverside County
3	Diaz, David	Griffith Company
4	Fahey, Keegan	LA County DPW
5	Francis, Victoria	Orange County Sanitation District
6	Gilley, Curt	Terrain Engineering Inc.
7	Grindle, Lance	LA County DPW
8	Kim, Jeewoong (Jun)	Ventura County
9	Kubasek, Chris	Orange County Public Works
10	Macfarlane, Randall	City of Los Angeles BCA
11	Massabki, Raffi (Alt.)	City of Los Angeles BOE
12	McManus, Mike	AGCSD
13	Mitchell, David	Member at Large
14	Moheize, Omar	City of Burbank
15	Phelps, Daniel J.	Gill & Baldwin, P.C.
16	Ramirez, Onofre	City of Long Beach
17	Vivant, Don	Sully-Miller Contracting Corp.
18	Yeremian, Raffie	Muray Company

Other Participants		
1	Bandziulis, Ruta	Tencate Geosynthetics
2	Jordan, Paul	JG&B Landscape Architects
3	Moore, John	BNi Publications, Inc.
4	Rajswing, Aidan	Thompson Pipe Group
5	Woolsey, Rory	BNi Building News

( \*\* denotes Member with proxy, T denotes attendance via Teleconference)

3. **Establish a Quorum:**

Self-introductions were made, and a quorum was established at the beginning of the meeting with 17 voting members present.

**4. Approval of Minutes from previous Meetings:**

A vote to approve the minutes of the November 15<sup>th</sup>, 2018 and the January 17<sup>th</sup>, 2019 Greenbook Committee meetings were unanimously approved; Motion to approve by Omar Moheize; Seconded by Curt Gilley.

A vote to approve the proposed changes to the Operating Policies and Procedures (OPP) (see January 17<sup>th</sup>, 2019 meeting minutes) was not held since the OPP needed a few more edits before recommending them to PWSI (additional edits were made to section V-8 "Numbering of proposed changes" to be consistent with the new proposed standing subcommittees in section VI-A and corresponding new and revised change submittal numbers suffix designations).

**5. Correspondence: *None***

**6. Old Business:**

- a) Supplement Changes: *None*
- b) Other Old Business: *None*

**7. New Business:**

- a) Co-Chairman's Report: *No report.*
- b) Secretary's Report: *No report.*
- c) Vice Chair Communication Report: *No report.*
- d) Vice Chair Editorial Report: *Keegan Fahey*  
meeting was held Feb. 20<sup>th</sup> (*next meeting Mar. 20<sup>th</sup>, 2019*)  
Looked at Changes 291SP and 293SP (Standard Plans Parts 1 & 3) will forward to main committee after review.
- e) Surface Materials and Methods Subcommittee Report: *Chris Kubasek*  
A meeting was held Feb. 19<sup>th</sup> (*next meeting Mar. 19<sup>th</sup>, 2019*)
  - 1) Approved change 298SM (Edits on Geosynthetics Table) and moved it to Editorial.
  - 2) Discussed new Task Force under surface to look into Geosynthetics in Parts II & III of the Greenbook (Vinh Tran, county of orange will lead this task force).
- f) Underground Materials and Methods Subcommittee Report: *Curt Gilley.*  
A meeting was held Feb. 19<sup>th</sup> (*next meeting Mar. 19<sup>th</sup>, 2019*)
  - 1) Completing work on 289UM, Pre-Cast Manhole. Another month is projected before it is approved and moved to editorial and standard plans committees.
  - 2) Review and revisions to Part 5 will be handled by a Task Force. Curt noted finishing this task might not be possible within a year. BNI will forward the word file for Part V to Curt.
- g) Standard Plans Subcommittee Report: *David Mitchell.*  
Changes 291SP and 293SP (Standard Plans Parts 1 & 3) are under Editorial review. In response to Lance inquiry whether or not there was any commitments from agencies to review the standard plans as a final check, David noted that

the committee had good participations from many agencies such as City of Irvine, City of Fountain Valley & County of Los Angeles.

- h. General Provisions Subcommittee Report: *Dan Phelps - No report.*  
No meeting was held.
- i. Special Provisions Guide Subcommittee Report: *No report.*
- h) Editorial Standards Subcommittee Report: *Keegan Fahey*  
See d) above.
- j. Other New Business:
  - 1) For the next few meetings, Lance Grindle as the new Greenbook Committee Co-Chair would like to see and meet everyone in person instead of via teleconferencing to sharing ideas and discuss what needs to be accomplished going forward.
  - 2) Omar Moheize suggested initiating an awareness campaign asking for volunteers from all agencies to participate in this committee.

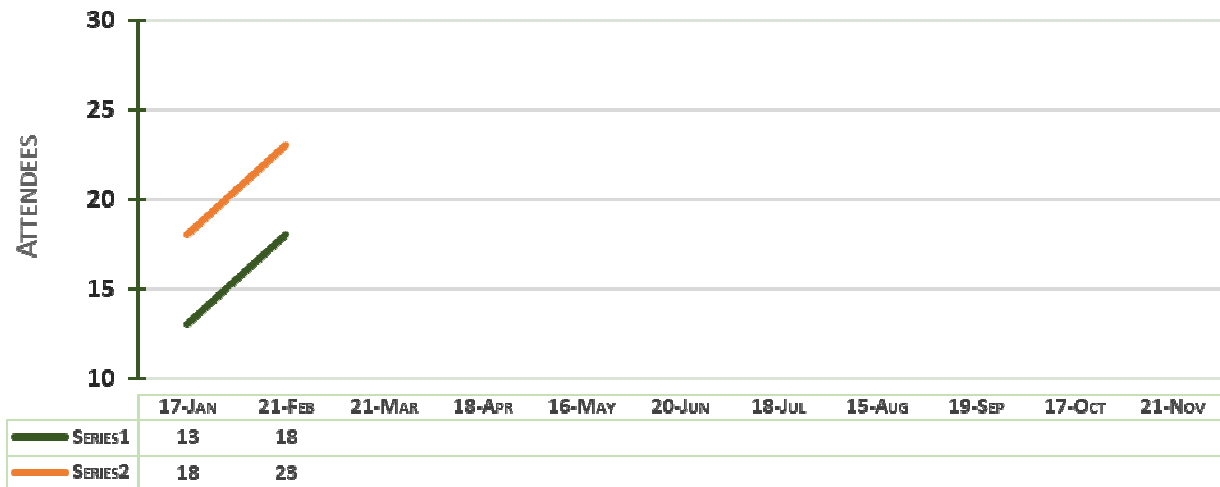
8. **General Discussion:** None

9. **Next Meeting:** March 21, 2019

10. **Adjourned:** 10:04 a.m.

Submitted by: Raffi Massabki, Secretary  
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 Bureau of Engineering, Design Standards & Investigations  
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**2019  
GREENBOOK COMMITTEE ATTENDANCE**



MONTHLY MEETINGS