

PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

MEETING MINUTES

May 16, 2019

Presiding: Dan Peterson, Co-Chair

1. **Called to Order:** 9:30 am

2. **Self-Introduction:**

Voting Members & Alternates		
1	Arrington, Edward	T City of Los Angeles BOE
2	Datuin, Elmer	T Riverside County
3	Fahey, Keegan	LA County DPW
4	Francis, Victoria	T Orange County Sanitation District
5	Gilley, Curt	T Terrain Engineering Inc.
6	Howard, Anthony	LA County Sanitation District
7	Johnson, Scott	T Ferreira Coastal Construction
8	Kim, Jeewoong (Jun)	T Ventura County
9	Macfarlane, Randall	City of Los Angeles BCA
10	Massabki, Raffi (<i>Alt.</i>)	City of Los Angeles BOE
11	Mitchell, David	Member at Large
12	Moheize, Omar	T City of Burbank
13	Peterson, Dan	DJP Co.
14	Ramirez, Onofre	T City of Long Beach
15	Tran, Vinh	T Orange County Public Works
16	Vivant, Don	T Sully-Miller Contracting Corp.

Other Participants		
1	Chavez, Nancy	T -
2	Galvez, Temo	T City of Fountain Valley
3	LaRue, Thomas (Tom)	ADS
4	Moore, John	BNi Publications, Inc.
5	Na, Gean	ACPA
6	Rajswing, Aidan	Thompson Pipe Group
7	Salazar, Alex	T City of Irvine
8	Sims, Sara	T -
9	Updyke, Erik	T -
10	V., Mark	T (Ardura, CA)

(** denotes Member with proxy, T denotes attendance via Teleconference)

3. Establish a Quorum:

Self-introductions were made, and a quorum was established at the beginning of the meeting with **15** voting members present.

4. Approval of Minutes from previous Meetings:

A vote to approve the minutes of the April 18, 2019 Greenbook Committee meetings was unanimously approved; Motion to approve by Omar Moheize; Seconded by Keegan Fahey.

5. Correspondence:

Letter dated May 9th, 2019 from the City of Irvine to Public Works Standards, Inc. requesting to become a voting member agency of the Greenbook Committee namely Alex Salazar as a voting member & Stacy DeLong as the alternate representing the City of Irvine:

A vote to recommend adding Alex Salazar (City of Irvine) as a member at large was proposed by Dan Peterson; Motion to approve by John Moore; Seconded by Dan Peterson.

Erik Updyke - noted that this recommendation is not in conformance with the Operating Policies and Procedures (OPPs). Per the OPPs; APWA' voting member agencies is limited to 17 members (*the City of Irvine should not be added until a vacancy arises in order to remain in line with the OPPs.*) and as an alternative to an APWA nomination; OPPs participation requirements should be met for nominating a "member at Large" by the Greenbook Committee (*attending at least 5 Greenbook committee meetings in each of the prior two years*). Regarding "members at large", Erik also added that they are generally for individuals (not agencies) and that it created as a courtesy for voting members representing agencies that retired, allowing them to continue to participate and vote after retirement.

Dan Peterson - will postpone discussions on the nomination of the City of Irvine as a voting member agency to the next Greenbook Committee meeting after revisiting all the Operating Procedures.

Raffi Massabki - Regarding the proposed nomination of the City of Fountain Valley as a new voting member agency of the Greenbook Committee (*namely Temo Galvez representing the City of Fountain Valley*) – Per Raffi, on March 21st, 2019, the Greenbook committee (GBC) voted on the proposed changes to the Operating Policies and Procedures (OPPs) which included among other changes striking-out the City of Huntington Beach as a voting member agency and replacing it with the City of Fountain Valley (OPPs page 6 of 22). And per Erik, PWSI did not vote on Fountain Valley in their annual meeting (Fountain Valley is replacing Huntington Beach) and it should have been on the PWSI meeting agenda.

6. Old Business:

a) Supplement Changes: none

b) Other Old Business: none

7. New Business:

a) Co-Chairman's Report: *No report.*

b) Secretary's Report: *No report.*

c) Vice Chair Communication Report: *Keegan Fahey.*

d) Vice Chair Editorial Report: *Keegan Fahey*
See item i) below.

e) Surface Materials and Methods Subcommittee Report: *Vinh Tran.*

A meeting was held May 14th (*next meeting June 18th, 2019*)

- 1) The Geosynthetics Task Force continuing their efforts in updating Sections 308, 309 & 310 related to Geosynthetics.
- 2) Concrete Ad Hoc cancelled the May 2019 meeting.
- 3) The asphalt concrete task force continuing work on the super pave mix design and updating the RAP Slurry Specifications.

f) Underground Materials and Methods Subcommittee Report: *Curt Gilley.*

A meeting was held May 14th (*next meeting June 18th, 2019*)

- 1) 289UM is under editorial and standard plans committees reviews.
- 2) Part V task force is currently in its formation stages and will determine how often they will meet.
- 3) Erik Updyke - Part V is currently structured in the 2018 Greenbook as it will be after the task force is finished. The intent of the task force is annotating, correcting and revising the technical content in Part V.
- 4) Keegan Fahey - before the launch of the task force, the underground M&M subcommittee is trying to get the basic outline of the sub-sections for each process so they are all tailored to the same structure.

g) Standard Plans Subcommittee Report: *Temo Galvez.*

- 1) Moving next to the Structural changes in the Standard Plans.

h) General Provisions Subcommittee Report: *No meeting was held.*

i) Editorial Standards Subcommittee Report: *Keegan Fahey*

A meeting was held via GoTo meeting May 15th (*next meeting June 19th, 2019*)

- 1) Reviewed 289 and was forwarded to Curt Gilley for a cursory check and will be passed to the main committee June 2019.
- 2) Discussed 298 (minor footnotes edits & properties updates).

j) Other New Business:

- 1) Dan Peterson has a Plaque to present to Erik Updyke.

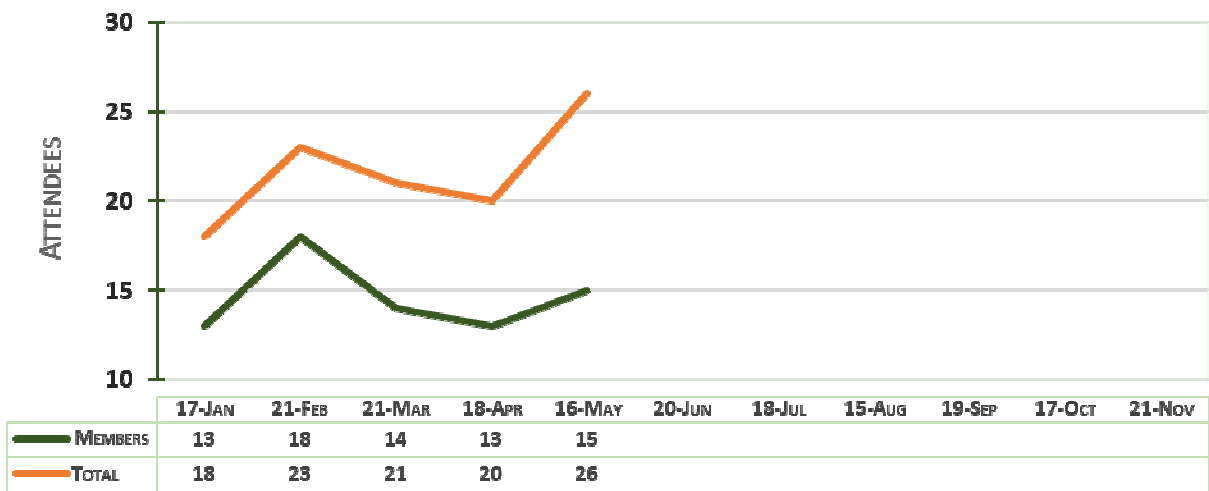
8. General Discussion: None

9. **Next Meeting:** June 20, 2019

10. **Adjourned:** 10:02 am

Submitted by: Raffi Massabki, Secretary
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**2019
GREENBOOK COMMITTEE ATTENDANCE**



MONTHLY MEETINGS