

PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

MEETING MINUTES

June 18, 2020

Presiding: Lance Grindle, Co-Chair

1. **Called to Order:** 9:32 am
2. **Self-Introduction:**

Voting Members & Alternates

1	Dungca, Catherine	T	City of San Diego
2	Fahey, Keegan	T	Los Angeles County Public Works
3	Galvez, Temo	T	City of Fountain Valley
4	Gasaway, David	T	Metropolitan Water District
5	Grindle, Lance	T	Los Angeles County Public Works
6	Howard, Anthony	T	Los Angeles County Sanitation District
7	Kim, June	T	Ventura County
8	Howard, Anthony	T	Los Angeles County Sanitation District
9	Moheize, Omar	T	City of Burbank
10	Patricelli, Richard	T	Orange County Public Works
11	Peterson, Dan	T	DJP Co.
12	Vivant, Don	T	Sully-Miller Contracting Corp.
13	Yanez, David	T	Metropolitan Water District
14	Yeremian, Raffie	T	Murray Company

Other Participants

1	Bandzulis, Ruta	T	Tencate Geosynthetics
2	Hilton, Kyle (Alt.)	T	City of Fountain Valley
3	Khamanian, Bijan	T	Hobas Pipe
4	LaRue, Thomas (Tom)	T	ADS
5	Mendoza, Tony	T	City of El Cajon
6	McCarter, Colin	T	Los Angeles County Public Works
7	Na, Gean	T	ACPA
8	Salazar, Alex	T	City of Irvine
9	Tran, Vinh	T	Orange County Public Works
10	Wilhelm, Vincent	T	BNi Building News

(** denotes Member with proxy, ^T denotes attendance via Teleconference)

3. **Establish a Quorum:**

Self-introductions were made, and a quorum was established at the beginning of the meeting with **14** voting members present.

4. Approval of Minutes from previous Meetings:

The May 2020 Greenbook Committee meetings were voted on and approved.

5. Correspondence:

- a. The nomination of Sam Koochi as a voting alternate for the County of San Diego was approved.
- b. The nomination of Benet Gardner as voting alternate for the City of LA, BOE was approved.
- c. The Nomination of Kyle Hilton as voting alternate for the City of Fountain Valley was approved.
- d. The nomination of Jacqueline DuranAubrecht as voting alternate for the Metropolitan Water District was approved.
- e. The resignation of David Yanez as Co-Chair of the General Provisions Subcommittee was approved.
- f. The addition of City of Irvine to the roster of voting members was approved.
- g. The revised Roster dated June 18, 2020 was approved.
- h. The June 2020 draft of the Operating Policies and Procedures was discussed and a vote to approve will be deferred until next month's meeting.

6. Old Business:

- a) None.

7. New Business:

- a) Co-Chairman's Report: *No report.*
- b) Secretary's Report: *No report.*
- c) Vice Chair Communication Report: *No report.*
- d) Vice Chair Editorial Report: *No report.*
- e) Surface Materials and Methods Subcommittee Report: *Plan to forward Change 298 SM from Asphalt Task Force and Change 303 SM from Geosynthetics Task Force to Editorial Subcommittee. Richard Patricelli will step down from the Chair of the Subcommittee and nominates Vinh Tran as his successor and voting responsibilities with an additional member of OC Public Works to become a voting alternate.*
- f) Underground Materials and Methods Subcommittee Report: *Two Sections of the Part 5 revisions have been forwarded to the Editorial Subcommittee with remaining Sections anticipated to be completed in July. Change 306 UM is being evaluated and expected to be voted on at July's meeting. Change 3047 UM Plastic Lining is also in progress and anticipated to be ready for a vote in July as well.*
- g) Standard Plans Subcommittee Report: *Dean Radle has withdrawn from the Subcommittee. Thirty drawings remain pending revisions. The revisions to the Standard Plans are anticipated to be completed within the next two monthly*

meetings. Structural changes to the Standard will continue next. Edward Arrington has expressed interest in joining the Subcommittee.

- h) General Provisions Subcommittee Report: *No report.*
- i) Editorial Standards Subcommittee Report: *No meeting this month. Will meet next July 15 to discuss the changes put forth from other subcommittees.*
- j) Other New Business: *None.*

8. General Discussion: *Discussed training on all Parts of the Greenbook. A Seminar held by APWA will be held and requested Greenbook give 1 hour blocks on each Part with additional 2 hours for Part 5 revisions. Gean Na will provide a draft schedule of the conference next month for consideration. The topic of digital publication was discussed again.*

9. Next Meeting: July 16, 2020

10. Adjourned: 10:38 am

Submitted by; Greenbook Committee Secretary

*Colin McCarter, Associate Civil Engineer
Construction Division
Los Angeles County Public Works
900 South Fremont Avenue Alhambra, CA 91803
Office: (626) 458-3116 | Email: cmccarter@pw.lacounty.gov*