

PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE

MEETING MINUTES

October 15, 2020

Presiding: Lance Grindle, Co-Chair

1. **Called to Order:** 9:34 am

2. **Self-Introduction:**

Voting Members & Alternates

1	Delong, Stacie		City of Irvine
2	Dungca, Catherine	T	City of San Diego
3	Fahey, Keegan	T	Los Angeles County Public Works
4	Fernandez, Dickie	T	Orange County Sanitation District
5	Galvez, Temo	T	City of Fountain Valley
6	Gasaway, David	T	County of San Diego
7	Grindle, Lance	T	Los Angeles County Public Works
8	Hsu, Jenny	T	Los Angeles County Sanitation District
9	Macfarlane, Randy	T	City of Los Angeles
10	Mitchell, David	T	Member at Large
11	Moheize, Omar	T	City of Burbank
12	Peterson, Dan	T	AGCC
13	Ramirez, Onofre	T	City of Long Beach
14	Salazar, Alex	T	City of Irvine
15	Tran, Vinh	T	Orange County Public Works
16	Vivant, Don	T	Sully-Miller Contracting Corp.
17	Yanez, David	T	Metropolitan Water District
18	Yeremian, Raffie	T	Murray Company

Other Participants

			Badgley & Associates and Performance Pipe
1	Badgley, David	T	
2	Bandzulis, Ruta	T	Tencate Geosynthetics
3	Bustamante, Ramses	T	City of San Diego
4	Johnson, Scott	T	Ferreira
5	Hilton, Scott	T	City of Fountain Valley
6	LaRue, Thomas (Tom)	T	ADS
7	Mahoney, William	T	BNi Building News
9	McCarter, Colin	T	Los Angeles County Public Works
9	Na, Gean	T	ACPA
10	Rajswing, Aidan	T	Thompson Pipe Group

11	Solis, Christopher	T	County of Ventura
12	Varela, Ana	T	BNi Building News
13	Wilhelm, Vincent	T	BNi Building News

(** denotes Member with proxy, ^T denotes attendance via Teleconference)

3. Establish a Quorum:

Self-introductions were made, and a quorum was established at the beginning of the meeting with **18** voting members present.

4. Approval of Minutes from previous Meetings:

The September 2020 Greenbook Committee meeting minutes were voted on and approved.

5. Correspondence: *No report.*

6. Old Business: *None.*

7. New Business:

- a) Co-Chairman's Report: *Participation in the November meeting is critical to vote on changes for the 2021 Edition.*
- b) Secretary's Report: *No report.*
- c) Vice Chair Communication Report: *Members are encouraged to participate in the APWA conference next month.*
- d) Vice Chair Editorial Report: *No report.*
- e) Surface Materials and Methods Subcommittee Report: *The Geosynthetics Task Force did not meet. The Asphalt Task Force completed Change No. 300 SM which has been placed on an internal hold. The Concrete Ad Hoc has completed 270 SM, 285 SM, and 286 SM which are placed on an internal hold. The task forces have tried to reach out to member agencies to encourage participation.*
- f) Underground Materials and Methods Subcommittee Report: *The Change 302 UM for the UV Cured Liner is the main focus of work for now. All other task force activities are complete and are being compiled to forward to the Editorial Subcommittee.*
- g) Standard Plans Subcommittee Report: *No report. The Standard Plans Subcommittee has completed their error and omissions changes and will begin structural revisions for the next edition.*
- h) General Provisions Subcommittee Report: *No report.*
- i) Editorial Standards Subcommittee Report: *Change 306 UM was approved. The Part 5 changes are still under review.*
- j) Other New Business:
 - 1) *The Change 308 SP was voted on and approved.*
 - 2) *The Change 309 SP was voted on and approved.*
 - 3) *The Change 310 SP was voted on and approved.*
 - 4) *The Change 311 SP was voted on and approved.*

5) *The Change 306 UM was placed on a 30 day hold.*

8. General Discussion: *The 2021 Edition publication due date was discussed again. The topic of voting via email was also discussed in order to expedite progress in approving the pending changes. An off schedule meeting is proposed for the afternoon of **November 5** to accept changes in advance of a vote to approve in December.*

As of the January 2021 meeting, the Committee will transition from GoToMeeting to Microsoft Teams. The Main Committee will transition first with the Subcommittees to follow. Bill Mahoney introduced Ana Varela who will aid in the transition and will be more active in the technical and clerical support of meetings going forward. Vin and Bill will also provide support.

9. Next Meeting: November 19, 2020. The details of the November 5, 2020 supplemental meeting will be finalized ASAP.

10. Adjourned: 10:37 am

Submitted by; Greenbook Committee Secretary

*Colin McCarter, Associate Civil Engineer
Construction Division
Los Angeles County Public Works
900 South Fremont Avenue Alhambra, CA 91803
Office: (626) 458-3116 | Email: cmccarter@pw.lacounty.gov*