

**PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE
MEETING MINUTES
March 18, 2021**

Presiding: Lance Grindle, Co-Chair

1. Called to Order: 9:38 a.m.

2. Self-Introduction:

Voting Members & Alternates

| | | | |
|----|---------------------|---|--|
| 1 | Bustamante, Ramesis | T | City of San Diego |
| 2 | Datuin, Elmer | T | County of Riverside |
| 3 | Dungca, Catherine | T | City of San Diego |
| 4 | Fahey, Keegan | T | Los Angeles County Public Works |
| 5 | Fernandez, Dickie | T | Orange County Sanitation District |
| 6 | Galvez, Temo | T | City of Fountain Valley |
| 7 | Gasaway, Edgar | T | County of San Diego |
| 8 | Grindle, Lance | T | Los Angeles County Public Works |
| 9 | Howard, Anthony | T | Los Angeles County Sanitation District |
| 10 | McManus, Mike | T | American General Contracting |
| 11 | Mitchell, David | T | Member at Large |
| 12 | Moheize, Omar | T | City of Burbank |
| 13 | Salazar, Alex | T | City of Irvine |
| 14 | Tavitian, Rustom** | T | City of Glendale |
| 15 | Tran, Vinh | T | Orange County Public Works |
| 16 | Vivant, Don | T | Sully Miller |
| 17 | Yanez, David | T | Metropolitan Water District |

Other Participants

| | | | |
|----|---------------------|---|---------------------------------|
| 1 | Diaz, David | T | Griffith Company |
| 2 | Ellazar, Joel | T | BNi Building News |
| 3 | Galvez, William | T | City of Santa Ana |
| 4 | Hilton, Kyle | T | City of Fountain Valley |
| 5 | Johnson, Scott | T | Ferreira |
| 6 | Kamine, Bernard | T | PWSI Attorney |
| 7 | LaRue, Thomas (Tom) | T | ADS |
| 8 | Mahoney, William | T | BNi Building News |
| 9 | McCarter, Colin | T | Los Angeles County Public Works |
| 10 | Thomann, Blaine | T | Orange County Public Works |
| 11 | Oien, Brad | T | Thompson Pipe Group |
| 12 | Peterson, Tim | T | Greenbook Spec |
| 13 | Varela, Ana | T | BNi Building News |

- 14 Wilhelm, Vincent ^T BNi Building News
15 Wong, Corina ^T Granite Construction

(** denotes Member with proxy, ^T denotes attendance via Teleconference)

3. **Establish a Quorum:** Self-Introductions were made, and a quorum was established at the beginning of the meeting with 17 voting members present.
4. **Distribute Agenda** – online
5. **Approval of Minutes from previous Meetings:** The **February 18, 2021** Greenbook Committee meeting minutes were voted on and approved.
6. **Correspondence:** Proxy form received from Armen Avazian designating Rustom Tavitian as proxy representing City of Glendale.
7. **Old Business:** Discussed ongoing issuance of change numbers. Lance, Ana and Bill Mahoney to do this. The new cover of the 2021 Greenbook was discussed and it was brought to everyone's attention that we need photos from projects that reflect Greenbook type subjects.
8. **New Business:**
 - a) **APWA Co-Chairman's Report:** It was discussed that we will be looking for a secretary for the committee, Colin will be stepping down and we need a replacement. Since Ana will be doing most of the work it will be mostly a ceremonial position. Please contact Lance or Bill if you are interested.
 - b) **Secretary's Report:** It was discussed that BNi will become the de facto secretary of the committee.
 - c) **Vice Chair Communication Report:** Keegan announced that a Greenbook seminar will be held in the last week of April. He also said that the address of record for any correspondence will be.

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990 Park Center Drive, Suite A
Vista, Ca 92081

- d) **Vice Chair Editorial Report:** No report.

Greenbook Subcommittees:

- e) **Surface Materials and Methods Subcommittee Report:** Corina Wong is replacing Tom Williams as the new chair of the Asphalt Task Force. She introduced herself at the meeting and is looking forward to the new challenges.
- f) **Underground Materials and Methods Subcommittee Report:** Still working on changes and hopefully will have new content for the 2022 Supplement, including Part 5.
- g) **Standard Plans Subcommittee Report:** *New Edition should be shipping in April.*
- h) **General Provisions Subcommittee Report:** *No Report.*
- i) **Editorial Standards Subcommittee Report** – *No Report*
- j) **Other New Business:**

- 9. General Discussion:** The CalTrans quality assurance section was discussed and its impact on smaller jurisdictions.

All Greenbook members will receive the 2021 Greenbook electronic PDF file via email. The printed version is expected to be distributed by the end of April – early May. Bill also discussed how important it is for all chairpersons to the names and addresses of their committee members to Ana Varela of BNi ASAP. Also if members want to give a copy to their immediate boss (in return for providing time to volunteer for our committees) BNi will be happy to oblige.

Ana and Bill will be working on an updated roster with Erik Updyke in the next month or so.

- 10. Next meeting: May 20, 2021**

- 11. Adjourn: 10:15 a.m.**

Submitted by: Bill Mahoney & Ana Varela / Secretary
BNi Publications Inc
990 Park Center Dr. Ste E
Vista CA 92081

DRAFT

Members



The Greenbook Committee
of
Public Works Standards, Inc.

Publications

Standard Specifications for Public Works Construction (Greenbook)

Standard Plans for Public Works Construction

PROXY

Name Armen Avazian *A. Avazian*
[print] [signature]

Representing APWA AGC SCCA ECA

for [if APWA representative, indicate agency affiliation] City of Glendale

Pursuant to Article II.B.3 of the Operating Policies and Procedures of the Greenbook Committee of Public Works Standards, Inc., I hereby designate

Rustom Tavitian RTavitian@GlendaleCA.gov
[Name]

to represent APWA AGC SCCA ECA

for [if APWA representative, indicate agency affiliation] City of Glendale

to vote on my behalf at the Greenbook Committee meeting Thursday, March 18, 2021
[date]

for all matters that come before the committee.

AGC Southern California Regional Office
1906 West Garvey Avenue South, Suite 100
West Covina, California 91760