

PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE MEETING MINUTES – April 20, 2023

Presiding: LANCE GRINDLE

1. Called to Order: 9:33 a.m.

2. Self-Introduction:

Voting Members & Alternates

1	Alaine James	T	City of San Diego
2	Anthony Howard	T	LA County Sanitation District
3	Dan Peterson	T	AGCC
4	David Mitchel	T	Member at Large
5	Don Vivant	T	AGCC
6	Ed Arrington	T	City of Los Angeles
7	Elmer Datuin	T	County of Riverside
8	Harry Cong (Alternate for Charles Chen)	T	County of Los Angeles – Public Works
9	Kyle Hilton (Alternate for Temo Galvez)	T	City of Fountain Valley
10	Lance Grindle (presiding)	T	County of Los Angeles – Public Works
11	Onofre Ramirez	T	City of Long Beach
12	Raffie Yeremian	T	ECA
13	Scott Johnson	T	ECA
14	Tim Saenz	T	AGC
15	Vinh Tran	T	County of Orange – Public Works

Other Participants

1	Ana Varela	T	BNI
2	Colin McCarter	T	County of Los Angeles – Public Works
3	David Gallegher	T	County of Los Angeles
4	Gean Na	T	American Concrete Pipe Association
5	Irene Chia	T	County of Los Angeles – Public Works
6	Jennifer Ekarami	T	JSE ENGINEERING
7	Phil Phan	T	County of Los Angeles – Dept of Water & Power
8	Vin Wilhelm	T	BNI

(**denotes Member with Proxy, T denotes attendance via Teleconference)

3. Establish a Quorum: Self-introductions were made and a quorum was established at the beginning of the meeting with 13 voting members present, additional voting members attended after the start of the meeting.

4. Distribute Agenda - Online

5. Approval of Minutes: March 16, 2023 meeting minutes approved.

6. Correspondence: NONE

7. Old Business:

- Change 318 UM “Composite Frame and Cover for Maintenance Forms” – **came off 30-day hold and was approved without any opposition.**

8. New Business:

- a) **APWA Co-Chairman’s Report:** PWSI meeting was held and looking to change the number of voting members and working on new 2024 Greenbook.

- b) **Secretary's Report:** Ana reported the following:
 - Roster approved at PWSI meeting. Robert Newman's contact info to be updated.
- c) **Vice Chair Communication Report:** NO REPORT
- d) **Vice Chair Editorial Report:** NO REPORT

Greenbook Subcommittees:

- e) **Surface Materials and Methods Subcommittee Report:** Vin Tran did meet and verified the drop dead date for change submittals to make it into the new edition is September 2023:
The **Geosynthetics task force** met April 4th and are continuing discussions on change 303 SM. The **Asphalt task force** have not met for 2 months but have a meeting scheduled in May. The **Concrete task force** continues to work on section 324 and working to get this into the new 2024 book.
- f) **Underground Materials and Methods Subcommittee Report:** Gean Na reported meeting with good attendance.
 - Change 284 UM "Part Five", working on a draft for the subcommittee as this is a big change.
 - Change 321 UM "The Pickle Jar Test" – in editorial since March 9th and awaiting a reply soon.
 - Change 323 UM "Grey Iron and Ductile Iron Castings" – also in editorial since March 9th and awaiting a reply soon.
 - Change 328 UM "Barrel Deflection" – is in its 3rd month of discussion and hoping to finalize it soon.
 - Change 329 UM "Minimum Mandrel Diameter" table 306-7.8.3.2" – discussions have continued and may be placed on 30-day hold next month.
 - Change 330 UM "18 Leg Mandrel" – heavy discussions with this change and looking for voting members to participate in these discussions.
 - Change 331 UM "11-Month Warranty Reference" – another change with heavy discussions and looking for voting members participation.
- g) **Standard Plans Subcommittee Report:** Kyle Hilton reported that microtrenching is still main topic of discussion and is thankful for the participation. A special thanks to Ed Arrington for his input and participation.
- h) **General Provisions Subcommittee Report:** Dan Peterson reported the following:
 - **Material Price Adjustment Task Force** – has not been able to meet. Dan has gathered various comments and will soon be ready for new reviews. Hoping to soon have a meeting.
- i) **Editorial Standards Subcommittee Report:** Colin McCarter said subcommittee met on April 13th and reported the following:
 - Change 321 UM "The Pickle Jar Test" – was discussed and have some feedback and looking for some clarity from subcommittee.
 - Change 323 UM "Grey Iron and Ductile Iron Castings" – was also discussed and have some feedback and looking for some clarity from subcommittee.
- j) **Greenbook Retention Subcommittee Report:** Richard Louie reported for Ed Arrington:
 - No updates yet from Caltrans.
 - Subcommittee is working with PWSI on a new letter to Caltrans requesting and update.

k) **Landscaping and Irrigation Subcommittee Report:** David Gallagher has no report just commented that subcommittee is collecting input on how the Greenbook works.

l) **Street Lighting and Traffic Systems Subcommittee Report:** Irene Chia stated that no meeting was held and therefore NO REPORT.

m) **Other New Business:** NONE

9. **General Discussion:** NONE

10. **Next meeting:** May 18, 2023

11. **Adjourn:** 9:57 a.m.

Submitted by: Greenbook Committee Secretary
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