

PUBLIC WORKS STANDARDS, INC. – GREENBOOK COMMITTEE MEETING MINUTES – July 20, 2023

Presiding: LANCE GRINDLE

1. Called to Order: 9:33 a.m.

2. Self-Introduction:

Voting Members & Alternates

1	Anthony Howard	T	LA County Sanitation District
2	Brian Platt	T	SCCA / G3 Quality Inc
3	Colin McCarter	T	County of Los Angeles – Public Works
4	David Yanez	T	Metropolitan Water District
5	Dickie Fernandez	T	Orange County Sanitation District
6	Edgar Gasaway	T	County of San Diego
7	Jim St. Martin	T	AGC / All State Materials
8	Lance Grindle	T	County of Los Angeles – Public Works
9	Raffie Yeremian	T	AGC
10	Sarah Chavez	T	City of San Diego
11	Temo Galvez	T	City of Fountain Valley
12	Tim Saenz	T	AGC
13	Vinh Tran	T	County of Orange – Public Works

Other Participants

1	Ana Varela	T	BNI
2	Bill Mahoney	T	BNI
3	Corina Wong	T	Granite Construction
4	Daniel Quintana	T	County of Los Angeles
5	Gean Na	T	American Concrete Pipe Association
6	Irene Chia	T	County of Los Angeles – Public Works
7	Jacob Monroe	T	Advanced Training Systems
8	Kent Carlson	T	National Clay Pipe Institute
9	Nathan Forrest	T	California and Nevada Cement Association
10	Phil Phan	T	County of Los Angeles – Dept of Water & Power
11	Rodolpho Garduno	T	County of Los Angeles
12	Scott Johnson	T	Ferreira Construction

(**denotes Member with Proxy, T denotes attendance via Teleconference)

3. Establish a Quorum: Self-introductions were made and a quorum was established at the beginning of the meeting with 13 voting members present, additional voting members attended after the start of the meeting.

4. Distribute Agenda - Online

5. Approval of Minutes: June 15, 2023 meeting minutes approved.

6. Correspondence:

- Change request for compliance to AB2953 received from Vinh Tran. Change number assigned is 333 SM.

7. Old Business:

- 323 UM Grey Iron & Ductile Iron Casting approved by Editorial – is now on 30-day hold with Greenbook Committee.
- 328 UM Barrel Deflection Limit for Storm Drain approved by Editorial – is now on 30-day hold with Greenbook Committee.

8. **New Business:**

a) **APWA Co-Chairman’s Report:**

➤ Lance & Bill confirmed that changes for the new 2024 edition must be submitted for 30-day holds at Greenbook Committee by October then voted on in November.

b) **Secretary’s Report:** Bill reported the following:

➤ Bill re-capped on change submittal dates and mentioned that Part 5 is in pretty good shape to be considered for the new 2024 Greenbook.

c) **Vice Chair Communication Report:** NO REPORT.

d) **Vice Chair Editorial Report:** meeting twice next month to review the multiple changes coming up.

Greenbook Subcommittees:

e) **Surface Materials and Methods Subcommittee Report:** Vinh Tran reported that changes 301 SM, 305 SM, 313 SM, 325 SM, and 326 SM are approved and will be sent to Editorial as soon as all of the change request sheets are in order and updated. Also change 333 SM was reviewed and will be sent to Editorial. Vinh also reported the following:
The **Geosynthetics task force** did not meet due to 4th of July holiday.
The **Asphalt task force** sent five changes up to the Surface Materials Subcommittee.
The **Concrete task force** has no updates since meeting will be held today.

f) **Underground Materials and Methods Subcommittee Report:** Gean Na reported the following:

- Change 284 UM “Part Five” – An unformatted version is being cleaned up with the task force. Once ready it will be moved up to Underground for their review followed by a 30-day hold.
- Change 321 UM “The Pickle Jar Test” – NO new update given.
- Change 329 UM “Minimum Mandrel Diameter” table 306-7.8.3.2” – Further discussions to be held at August meeting as review of ASTM’s and old reports is still not completed.
- Change 330 UM “18 Leg Mandrel” – discussion still tabled and will be continued next month.
- Change 331 UM “11-Month Warranty Reference” – after many discussions over the last six months this change is also tabled for discussion for next month.
- Change 332 UM “Causes for Rejection of Precast Reinforced Concrete Box (PRCB)” – This change was placed on 30-day hold with Underground and will be voted on next month in August.

g) **Standard Plans Subcommittee Report:** Temo Galvez reported the following:

➤ Did not meet and next meeting is scheduled for August 3, 2023.

h) **General Provisions Subcommittee Report:** NO REPORT.

➤ **Material Price Adjustment Task Force** – A poll was taken during the meeting from the attending voting members. The results are as follows:

Support development of Special Provision of the Material Price Adjustment Revision?		
In Favor	Opposed	NO Vote
10	1	2

i) **Editorial Standards Subcommittee Report:** Colin McCarter reported the following:

➤ Change 323 UM “Grey Iron and Ductile Iron Castings” – this change is already approved as mentioned and on 30-day hold with Greenbook Committee.

- Change 328 UM “*Barrel Deflection Limit for Storm Drain*” – this change has also been approved and on 30-day hold with Greenbook Committee.
- Two meeting are scheduled for August as numerous changes coming up from the Surface and Underground Subcommittees.

j) **Greenbook Retention Subcommittee Report:** NO REPORT.

k) **Landscaping and Irrigation Subcommittee Report:** NO REPORT.

l) **Street Lighting and Traffic Systems Subcommittee Report:** Daniel Quintana reported the following:

- Subcommittee is coordinating with Standard Plans regarding non-existent plans in Section 700.

m) **Other New Business:** Bill reassured that him and Ana can assist in helping get changes submitted in time for the new edition.

9. General Discussion:

- Kent Carlson requested documentation of the capturing and storage of documents regarding to changes made to the Greenbook.
- Repository of the archives relating to work orders or changes, and the standard operating procedures of recordkeeping was discussed. Consideration to appoint a task force to study and make recommendations on recordkeeping may begin if the Greenbook Committee feels the need to formalize and standardize these documents.
- Kent Carlson found an editorial error in the 2021 Greenbook regarding low pressure air testing of gravity fed pipe. It has been approved through UM committee and wants to make sure that BNi captured it for the upcoming publication. Gean Na confirmed error to have previously been addressed in editorial and submitted to BNi.
- For the record, Colin McCarter on behalf of Charles Chen will email Lance and Bill the referenced section signaling out the error for correction.

10. Next meeting: August 17, 2023

11. Adjourn: 10:23 a.m.

Submitted by: Greenbook Committee Secretary
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