

UNDERGROUND MATERIALS AND METHODS
SUBCOMMITTEE MINUTES
December 15, 2020
Online Go To Meeting only
1906 West Garvey Ave
West Covina, CA 91790

I. Meeting called to order 11:02 AM followed by self-Introductions

<u>NAME</u>	<u>AGENCY/COMPANY</u>	<u>TELEPHONE</u>	<u>EMAIL ADDRESS</u>
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*Dan Z			
*Phil Kang			
*Joe Dominguez			
*Robert Hunning			
*Dickie F			

I. Call to Order – Roll Call and Introductions

- * Denotes remote attendance via WebEx or Teleconference
- ** Committee Chair

II. **Announcements:**

Future meetings will be held on Microsoft Teams - it is an easy to use platform, allowing for group document viewing and editing, and online meetings - stay tuned for emails – IF you use MS Teams, please supply that email, as that is the best for continuity.

Minutes can be found at <http://www.greenbookspecs.org/minutes.asp>

III. **Old Business:**

- Change No. 307UM plastic liners
- Change No. 284NU Part 5
- Change No. 302UM UV CIPP

IV. **New Business:**

- Change No. 302 UV CIPP – this specification was edited by the Task Force it went to Editorial and was kicked back for revisions as it was too Cadillac of a specification. The

task force met and revised it again, it has been word smithed and it now going to editorial. GN and KF have and will meet to get this thru. This may be the only spec ready for the 2021 Greenbook – with so much going on and pandemic.

- b. The biggest thing for the Underground committee to get familiar with is the Style Guide - knowing the verbiage of how the Greenbook is written and how specifications are organized will be the biggest help to all of us and especially Editorial. There is a lot more to writing the specifications than just writing and passing off, GN considering a meeting tutorial on the Style Guide.
- c. GN: we had aimed for all the specifications we were working on to be completed and passed off to Editorial by May or June – we did not meet that deadline and instead of rushing to assemble a partial Greenbook we will keep at it and do it right. Task Forces that need to meet, please meet if you need my help please reach out, if you are willing to help, please reach out to me.

Merry Christmas, Happy new year! See you January 19, 2021 online!

Meeting Adjourned 11:46AM

Jamie Lienberger

Lienberger and Associates

Secretary –

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