

# Specifications Subcommittee

**November 19, 2008  
Minutes**

**Location:** Engineering Contractors' Association  
8310 Florence Avenue  
Downey, CA 90240

## **Agenda:**

1. **Called to order/Attendance:** The meeting was called to order at 10:06 a.m.  
Those in attendance were as follows:

Surendra Anketell	LA County Sanitation Dist.	<a href="mailto:SAnketell@lacsds.org">SAnketell@lacsds.org</a>
Jerry Ellison	Professional Consultant	<a href="mailto:jrellison07@yahoo.com">jrellison07@yahoo.com</a>
Jolene Guerrero	County of Los Angeles	<a href="mailto:jguerrer@dpw.lacounty.gov">jguerrer@dpw.lacounty.gov</a>
Steve Ollo	City of Irvine	<a href="mailto:SOllo@ci.irvine.ca.us">SOllo@ci.irvine.ca.us</a>
George Stofila	City of Los Angeles	<a href="mailto:george.stofila@lacity.org">george.stofila@lacity.org</a>
Lance Allen	Roy Allen	

2. **Approval of Minutes of Previous Meeting:** Minutes of the October 15, 2008 meeting were approved.
3. **Old Business:**
  - a. Section 6-4 and 6-5 to address Termination for Default and Termination for Convenience – the language was discussed by telephone with Mr. Robert Duke of the Surety and Fidelity Association of America. Jolene will redraft for discussion at the next meeting.
  - b. Request from Robert Zmuda for a change to 9-3.2 – Jolene will check the existing wording in the Public Contract Code
  - c. Section 2-12 Notices – Barney Kamine (at previous meeting) suggested we create a Notice section similar to the one in the San Diego's 6-4 specifications
4. **New Business:** None
5. **General Discussion:** Agreed not to have a meeting in December.
6. **Next Meeting:** The next meeting is scheduled for **January 14, 2009** at 10:00 a.m.
7. **Adjourn:** The meeting was adjourned at 11:20 p.m.