

Specifications Subcommittee

March 18, 2009
Minutes

Location: Engineering Contractors' Association
8310 Florence Avenue
Downey, CA 90240

Agenda:

1. **Called to order/Attendance:** The meeting was called to order at 10:00 a.m.
Those in attendance were as follows:

Surendra Anketell	LA County Sanitation Dist.	SAnketell@lacs.org
Jerry Ellison	Professional Consultant	jrellison07@yahoo.com
Mohsen Maali	City of San Diego	mmaali@sanidiego.gov
Nelson Nelson	City of Corona	Nelson.Nelson@ci.corona.ca.us
Steve Ollo	City of Irvine	SOllo@ci.irvine.ca.us

2. **Approval of Minutes of Previous Meeting:** Minutes of the February 18, 2009 meeting were approved as corrected.
3. **Old Business:**
 - a. Section 6-4 and 6-5 to address Termination for Default and Termination for Convenience – Nelson forwarded the proposal reviewed by the committee to Barney for his review/comments. Waiting for response from Barney.
 - b. Request from Robert Zmuda for a change to 9-3.2 – Reviewed and compared with Public Contract Code. Rod will present to the Greenbook Committee to assign a Change Number tomorrow.
 - c. Section 2-12 Notices – Nelson prepared the proposal as discussed from last meeting and forwarded to Barney to inquire about email as a form for Notice. Rod will present to the Greenbook Committee to assign a Change Number tomorrow.
4. **New Business:** None
5. **General Discussion:** Discussed option to hold meeting in Corona. Since it would not work for everyone, an alternative was to consider using the meeting facility at the Associated General Contractors Office located at 1906 West Garvey Avenue South, Suite 100 in West Covina. We may be able to use the teleconferencing features available there to accommodate those driving a significant distance. Nelson will follow up on the concept.
6. **Next Meeting:** The next meeting is scheduled for **April 15, 2009** at 10:00 a.m.
7. **Adjourn:** The meeting was adjourned at 11:45 a.m.